



BUDGET JUSTIFICATION

Fiscal Year 2011



U.S. GOVERNMENT PRINTING OFFICE
Keeping America Informed | www.gpo.gov



January 19, 2010

The Honorable Debbie Wasserman Schultz
Chair
Subcommittee on Legislative Branch Appropriations
House Committee on Appropriations
H-147, The Capitol
Washington, DC 20515

The Honorable Ben Nelson
Chairman
Subcommittee on Legislative Branch Appropriations
Senate Committee on Appropriations
135 Dirksen Senate Office Building
Washington, DC 20510

Dear Madam Chair Wasserman Schultz and Chairman Nelson:

I have the honor to transmit herewith the appropriations request of the U.S. Government Printing Office (GPO) for FY 2011. The request covers the Congressional Printing and Binding Appropriation, the Salaries and Expenses Appropriation of the Superintendent of Documents, and the Revolving Fund.

GPO's total appropriations request of \$166,560,000 will enable us to:

- meet projected requirements for GPO's congressional printing and binding operations during FY 2011 and recover the shortfall in this account accumulated in FY 2009 and projected for FY 2010;
- fund the operation of GPO's statutory information dissemination programs and provide investment funds for necessary information dissemination projects;
- continue the development of GPO's Federal Digital System (FDsys) and implement other improvements to GPO's information technology infrastructure, undertake essential facilities repairs and related projects, carry out necessary continuity of operations (COOP) initiatives, and provide funding for employee retraining and workforce development.

Congressional Printing and Binding Appropriation. We are requesting \$96,652,000 for this account, representing an increase of \$2,884,000 over the level approved for FY 2010. Included in the increase is \$1,536,000 to fund the shortfall in this appropriation accumulated in FY 2009 and projected for FY 2010.

The balance of \$1,348,000 represents price level increases that are attributable primarily to existing wage contracts and projected cost increases for materials and supplies, as well as estimated volume increases in certain workload categories based on historical data for first session years.



GPO projects an increased volume for miscellaneous printing and services, which will include funding for content management services provided for congressional documents maintained on FDsys; committee prints; miscellaneous publications including the *Congressional Directory* for the 112th Congress; bills, resolutions, and amendments; committee reports; details to Congress including funding for details to House committees; documents; and the *Congressional Record Index*. These increases are offset in part by projected workload decreases for the daily *Congressional Record*, business calendars, document envelopes and franks, and hearings that are anticipated based on historical projections for a first session year.

Salaries and Expenses Appropriation of the Superintendent of Documents. We are requesting \$44,208,000 for this account, an increase of \$3,297,000 over the level approved for FY 2010. The increase is requested to cover mandatory pay and price level increases and continue improving public access to Government information in electronic formats.

Of the total increase, \$715,000 is for mandatory pay and price level changes, \$737,000 is for the level of overhead required to be distributed to Salaries and Expenses programs, and \$2,000,000 is for FDsys annual operating costs attributable to Superintendent of Documents programs. These increases are offset in part by a reduction of \$155,000 in the continued costs of specific projects supporting the FDLP and the cataloging and indexing program, including the modernization of legacy systems, expansion of cataloging and indexing services, establishment and utilization of outcomes-based performance measures for depository libraries, and funds supporting the digitization of historical print documents pending approval of a project for that purpose by the Joint Committee on Printing.

GPO has the authority—with the approval of the Committees on Appropriations—to transfer forward the unexpended balances of prior year appropriations to the revolving fund, provided the funding is used to carry out the purposes for which it was originally appropriated. At this date there is approximately \$1,500,000 remaining unexpended from the Salaries and Expenses Appropriation from FY 2005. These funds could be transferred forward to offset part of the new funding requested for this account for FY 2011.

Revolving Fund. We are requesting \$25,700,000 for this account, to remain available until expended, to fund essential investments in information technology development, facilities repairs and related projects, workforce retraining, and continuity of operations projects.

The request includes \$11,000,000 for information technology development, including \$6,000,000 to continue developing FDsys; \$7,250,000 for facilities repairs and related projects, including \$2,000,000 for continued elevator repairs; \$4,200,000 for continuity of operations (COOP) projects, including \$2,200,000 to locate and begin equipping a



remote COOP operating and command center; and \$3,250,000 for workforce retraining and development programs.

Results of FY 2009. FY 2009 began with a flood of activity associated with completing the necessary printing, binding, and related work supporting the impending transition of Administrations. For the Presidential inaugural, GPO completed a broad variety of printed materials, which for the first time included the production of secure credentials for law enforcement personnel involved with the event.

We issued the quadrennially popular *Plum Book*, known officially as *Policy and Supporting Positions*, which was printed on behalf of the Senate Committee on Homeland Security and Governmental Affairs. Following the inauguration GPO printed the official portraits of President Obama and Vice President Biden for placement by the General Services Administration (GSA) in more than 7,000 Federal Government installations around the globe. Rounding out this effort, during the year GPO produced the *Congressional Directory* for the 111th Congress, issued by the Joint Committee on Printing, which includes a comprehensive directory to both the Senate and House of Representatives as well as the officials of the incoming Administration.

Throughout the year, GPO worked to fulfill its pledge of support for President Obama's Open Government Initiative. In February, we launched FDsys (www.fdsys.gov), a world-class information management system developed to authenticate, preserve, and provide permanent public access to official Federal publications. We also offered a number of suggestions to the Administration to help implement the President's initiative, including providing public documents housed on FDsys in XML format to facilitate a greater range of user options. In partnership with the National Archives and Records Administration's Office of the Federal Register, we carried out this suggestion by offering the *Federal Register* in XML. By the year's end we were poised to follow up making the *Code of Federal Regulations* available in XML as well.

In addition to migrating the databases housed on *GPO Access* to FDsys, and as required by the Joint Explanatory Statement accompanying the Omnibus Appropriations Act for FY 2009, GPO also worked with staff from the Library of Congress, the Congressional Research Service, the Clerk of the House, and other entities to develop a report on bulk data downloads of legislative information. During the year we also worked toward a plan for digitizing printed documents within the Federal depository library collection for online public access.

To fully support the commitment to environmental sustainability announced by the President and Congress, GPO is developing its future based on environmental sustainability. This means more than just going green: it means expanding our digital operations and making changes in paper, inks, equipment configurations, and energy sources so that we can support our customers in Congress, Federal agencies, and the public in a more efficient and environmentally responsible way.



During the year, with the help of funding provided to the GSA through the American Recovery and Reinvestment Act, we upgraded GPO's vehicle fleet with more fuel efficient and environmentally friendly vehicles. We increased the postconsumer waste content of the newsprint we use to print the *Congressional Record* and the *Federal Register* to 100%. We also began an evaluation of how digital printing technologies can help us meet our production requirements in the 21st century.

GPO continued making progress in providing new options to meet the Government's secure credential needs. Along with the credentials supporting the presidential inauguration, we designed, printed, encoded, personalized, and shipped more than 500,000 Trusted Traveler Program cards (NEXUS, SENTRI, and FAST) for the Department of Homeland Security's Customs and Border Protection, and developed additional cards to support the Western Hemisphere Travel Initiative, the Medicare program, and other ID programs. Our smart card production operation is a rapidly growing segment of GPO's Security and Intelligent Documents business unit, building on the expertise and capabilities we bring to our longstanding passport production operations.

Historically, the events dominating Congress and the Administration are reflected in the work produced by GPO, and 2009 was no exception. During the year, GPO recorded the debates and printed the legislation resulting in the American Recovery and Reinvestment Act, as well as the documents associated with consideration of health care reform in the House and the Senate and the various appropriations bills and other business before Congress. We also completed production of the main edition of the 2006 *U.S. Code* during the year. For agencies we produced the documents required for the upcoming decennial census, and also produced thousands of traveler cards providing information on the H1N1 (swine flu) virus on behalf of the Centers for Disease Control.

To help the public find access to these and other documents, we created a new email alert system that attracted thousands of subscribers, and we upgraded GPO's online *Catalog of Government Publications* to help users find documents in nearby depository libraries. We also carried on a longstanding GPO responsibility by issuing a new edition of the *GPO Style Manual*, a publication that has served as a guide to the form and style of Federal Government printing for more than a century.

I'm pleased to report that the audit of our financial reports and systems for FY 2009 conducted by KPMG LLP resulted in an "unqualified," or clean, opinion for GPO. GPO completed the year with a net income of \$1.2 million on total revenues of \$934.1 million, excluding Other Operating Expenses of \$4.1 million for an adjustment to GPO's long term workers' compensation liability and \$1.2 million for a capitalized software impairment loss.



The change in business from the previous year was attributable primarily to a reduction in overall passport production operations. The adjustment to workers' compensation liability and the capitalized impairment loss did not place GPO in an anti-deficiency position or require additional appropriations. The state of GPO's finances remains sound, as the result of increased new business opportunities in the secure and intelligent documents arena and continuing efficiencies through the sustained transformation GPO has undergone over the past decade.

GPO made substantial progress forward in 2009. As the year drew to a close, we began developing plans for the observance of our 150th anniversary, dating to the enactment of the congressional resolution of June 23, 1860, which established the Government Printing Office, and to March 4, 1861, the day we first opened for business. I'm proud of what all of us at GPO were able to achieve in 2009, and I look forward to celebrating a century and a half of accomplishment in the coming year.

Madam Chair Wasserman Schultz and Chairman Nelson, we look forward to working with you in your consideration of our appropriations request for FY 2011.

Sincerely,

ROBERT C. TAPELLA
Public Printer of the United States

Enclosure

cc: The Honorable Robert B. Aderholt
Ranking Minority Member
House Subcommittee on Legislative Branch Appropriations

The Honorable Lisa Murkowski
Ranking Minority Member
Senate Subcommittee on Legislative Branch Appropriations

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EXECUTIVE SUMMARY

A commitment to providing public access to Government information—the documents of our democracy—is deeply rooted in our system of Government. GPO is one of the most visible demonstrations of that commitment. For more than a century, our mission under Title 44 of the U.S. Code has been to *Keep America Informed*: to fulfill the needs of the Congress and Federal agencies for official, authentic Government information products, and to make those products available to the public.

Most Government documents today are born digital and will never be printed. GPO is meeting that challenge by transforming its business processes to produce, procure, and disseminate information products in the forms and formats our customers want and need in the Digital Age. In GPO today the Government has a unique asset that combines a comprehensive range of production and processing services, procurement facilitation, and multi-format dissemination capabilities to support the life cycle requirements of official Government information in the 21st century.

By law and tradition, GPO has three essential missions:

- to provide expert publishing and printing services to all three branches of the Government;
- to provide, in partnership with Federal depository libraries, permanent public access to the printed and electronic information products of the Federal Government; and
- to sell copies of authentic printed and electronic documents and other Government information products to the general public.

We conduct all of our services in a non-partisan, service-oriented environment that emphasizes the primacy of the customer's requirements for timeliness, quality, security, and economy. GPO is committed to achieving the greatest access and equity in information dissemination to our customers. Information on all of our programs and services, as well as access to a large and growing range of Government information, is available through our home page at **www.gpo.gov**.

GPO and Congress

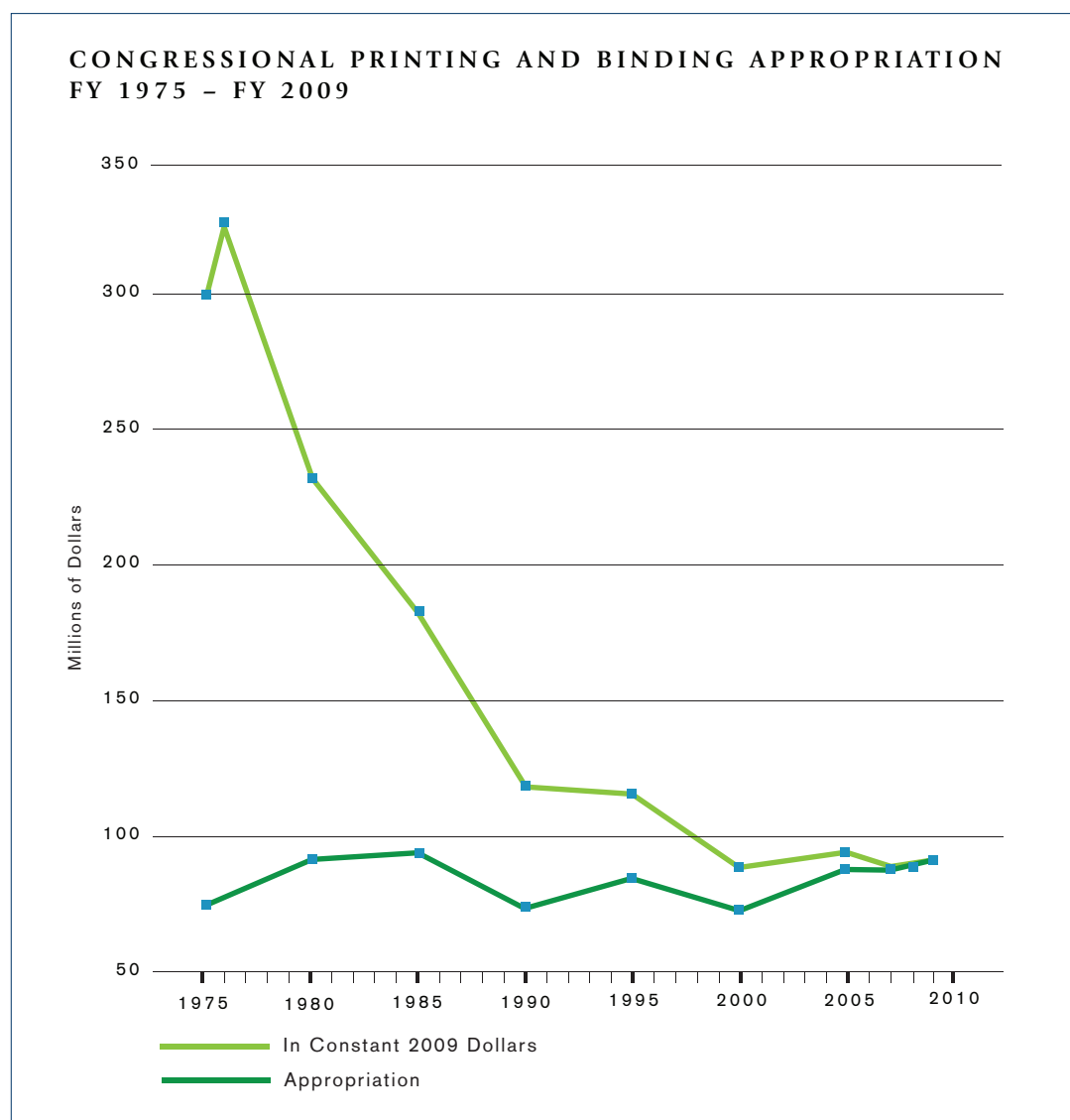
GPO provides Congress with immediate, reliable service in a work environment under its direct control. All of the work performed by GPO for Congress is funded through the annual appropriation for Congressional Printing and Binding.

GPO produces the daily and permanent editions of the *Congressional Record*, bills, resolutions, amendments, hearings, committee reports, committee prints, documents, stationery, and a wide variety of other products, in both print and online formats, that are essential to the legislative process in Congress. This work is produced through the creation and storage of electronic databases of publications for printing and dissemination, as well as the provision of online access and print-on-demand solutions.

Digitized databases containing congressional and other Federal information are now GPO's most essential products. Once assembled, information contained in these databases may be produced in print and made available online to the public through *GPO Access* (www.gpoaccess.gov) and GPO's new Federal Digital System (FDsys) (www.fdsys.gov) as well as other systems such as the Library of Congress's THOMAS information system. GPO is committed to supporting Congress's ongoing efforts to provide the public with access to more congressional information, in the forms and formats needed by Members, staff, and the public.

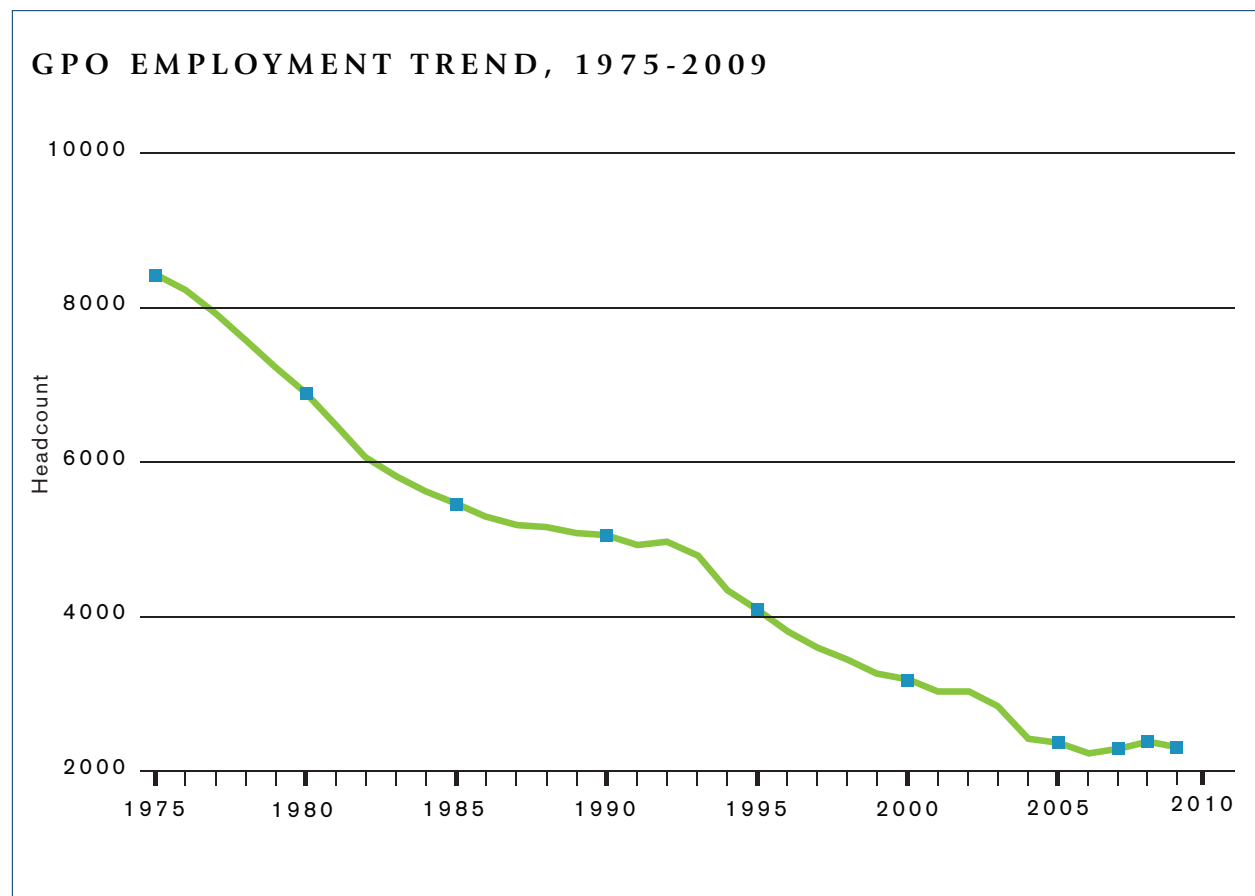
GPO Generates Savings for Congress

While there have been changes in congressional procedures over time that have resulted in changes in the cost of producing legislative information products, the introduction and use of electronic information technologies have been a key factor—and perhaps the principal contributor—in lowering the cost, in real economic terms, of these products. In FY 1975, the appropriation for Congressional Printing and Binding was \$74.8 million, the



equivalent in today's dollars of \$300.8 million. By comparison, GPO's approved funding for FY 2009 was \$96.8 million, a reduction of more than two-thirds in real economic terms. Productivity improvements and staffing reductions made possible through the deployment of successive generations of electronic information technology since then have yielded significant taxpayer savings.

Productivity increases resulting from technology have enabled GPO to make substantial reductions in staffing requirements while continuing to improve services for Congress. In the mid-1970's, on the threshold of our conversion to electronic photocomposition, GPO employment was approximately 8,200. Today, GPO has approximately 2,300 employees on board, a 30 year reduction of more than 70%, leaving GPO today with the smallest workforce of any time in the past century. In the last 4 years GPO's staffing has been reduced by 2.2%. The reduction was accomplished due to modernizing and improving GPO services.



GPO and Information Dissemination

GPO carries out its mission to *Keep America Informed* through the information dissemination programs of the Superintendent of Documents. These programs are funded by the annual Salaries and Expenses Appropriation of the Superintendent of Documents, and include the distribution of publications to approximately 1,250 Federal depository libraries nationwide (averaging nearly 3 per congressional district), cataloging and indexing, distribution to recipients designated by law, and distribution to foreign libraries which provide the U.S. with copies of their official Government documents in exchange.

Established by law, GPO's Government documents site, GPO Access and its successor, FDsys, provide free online access to nearly 400,000 titles, including the *Congressional Record*, the *Federal Register*, Supreme Court opinions, congressional bills and reports, and other publications, from both GPO's servers and links to servers in other Federal agencies. *GPO Access* and FDsys are the only Government online services providing access to a wide range of information from all three branches of the Federal Government, and the only services providing official access to this important Government information. Currently, more than 40 million documents are retrieved from GPO's online services every month, and the number continues to grow.

GPO Achieves Savings in Information Dissemination

Formerly, GPO distributed Government documents primarily in print and related formats, including microfiche and CD-ROM. In FY 1995, the year that *GPO Access* debuted, the cost of printing and distributing millions of copies of printed publications to Federal depository libraries nationwide was funded at \$18.7 million, the equivalent of \$26.5 million in constant 2009 dollars. For FY 2011, the same function can be funded at \$11.8 million, a reduction of more than half in real economic terms. GPO used the savings from reduced printing and distribution cost to pay for the establishment and operation of *GPO Access*, achieving additional savings for the taxpayers and vastly expanding public access to Government information. This achievement has also allowed the Salaries and Expenses Appropriation to remain relatively flat for more than a decade. With the transition of many GPO-produced materials from print to electronic access, the significant cost savings that were achieved remain a constant and have now leveled off. When fully operational, FDsys will achieve further savings and even broader public access to Government information. GPO expects the current, leveled trend to continue until implementation of FDsys has been completed and fully-functioning print-on-demand services are an active operation.



GPO FINANCES

Revolving Fund. All GPO activities are financed through a business-like revolving fund. The fund is used to pay all of GPO's costs in performing congressional and agency printing, printing procurement, and distribution activities. It is reimbursed from payments from customer agencies, sales to the public, and transfers from GPO's two annual appropriations, the Congressional Printing and Binding Appropriation and the Salaries and Expenses Appropriation of the Superintendent of Documents.

The revolving fund functions as GPO's checking account with the U.S. Treasury. GPO pays its expenses from this account either with a check or electronic transfer. The fund is reimbursed when the Treasury Department transfers money from agency appropriations accounts to the fund when agencies pay GPO invoices. This procedure also applies to the payment by transfers from the Congressional Printing and Binding and Salaries and Expenses Appropriations, and to deposits of funds collected from sales to the public.

GPO maintains a cash balance in the revolving fund that is used to pay all expenses. The cash balance fluctuates daily as payments are received from agency reimbursements, customer payments, and transfers from GPO appropriations.

Retained Earnings. Under GPO's system of accrual accounting, annual earnings generated since the inception of the revolving fund have been accumulated as retained earnings. Retained earnings make it possible for GPO to fund a significant amount of plant and equipment modernization without requesting additional appropriations from Congress.

Appropriated Funds. GPO's Congressional Printing and Binding Appropriation is used to reimburse the revolving fund for costs incurred in performing congressional work. The Salaries and Expenses Appropriation of the Superintendent of Documents is used to pay for costs associated with depository distribution, cataloging and indexing, statutory distribution, and international exchange distribution. The reimbursements from these appropriations are included in GPO's total revenue.

Unlike most appropriations to other Federal agencies, these appropriations are for work that GPO itself does not control. The Congressional Printing and Binding Appropriation in effect is an appropriation by Congress to cover the costs of its own printing. The appropriation is made to GPO to relieve Congress of the burden of maintaining detailed accounting records for all the printing ordered from GPO both by law and by other congressional requisitions, as well as the responsibility for estimating the anticipated volume of congressional printing that is used as the basis for the appropriation.

Congress plays a major role in controlling the rate of spending of the Congressional Printing and Binding Appropriation. GPO can transfer funds from the appropriation to the revolving fund only when it performs congressional printing. The appropriation is not available for expenditure for any purposes other than congressional printing. While GPO does its best to estimate the volume of congressional printing in any given year, that volume can change due to circumstances beyond GPO's control. GPO can affect the rate of spending under this appropriation by ensuring the efficiency of its operations.

If congressional requisitions fall short of GPO's estimate, there will be a balance remaining in the Congressional Printing and Binding Appropriation at the end of the year. If Congress's requirements exceed GPO's estimate, GPO will continue to fulfill them, and Congress will

in effect obligate more than it appropriated. As a result, there will be a shortfall in the appropriation for which GPO would need additional funding in a subsequent year. The shortfall would be paid out of available money—retained earnings—in GPO’s revolving fund that otherwise would be available for investment in new plant and equipment. When shortfalls occur, Congress subsequently repays GPO for the excess cost of its printing to restore money to GPO’s revolving fund.

Like the Congressional Printing and Binding Appropriation, the Salaries and Expenses Appropriation is available only for specific programs: depository distribution, cataloging and indexing, statutory distribution, and international exchange. The publishing activities of the Government determine the workload handled by these programs, not GPO. However, GPO can affect the level of funding by ensuring the efficiency of its information dissemination operations.

Annual Budget. For FY 2009, revenue totaled \$934.1 million, and the total operating expenses charged against GPO’s budget were \$932.8 million, excluding Other Operating Expenses. Other Operating Expenses were \$4.1 million for an adjustment to GPO’s long term workers’ compensation liability and \$1.2 million for a capitalized software impairment loss. Funds appropriated directly by Congress provided \$119.2 million, or slightly less than 13% of total revenue. All other GPO activities, including inplant printing (which includes the production of passports), procured printing, sales of publications, agency distribution services, and all administrative support functions, were financed through the revolving fund by revenues generated by payments from agencies and sales to the public.

The largest single component of GPO’s annual expenses is procured printing. In 2009, the cost of procured printing totaled \$497.8 million, or about 53% of total expenses. The second largest component was personnel compensation and benefits. These totaled \$234.6 million in 2009, or about 25% of all expenses.

GPO’S FY 2011 APPROPRIATIONS REQUEST

GPO’s total appropriations request of \$166,560,000 for FY 2011 will enable us to:

- Meet projected requirements for GPO’s congressional printing and binding operations during FY 2011 and recover the shortfall in this account accumulated in FY 2009 and projected for FY 2010;
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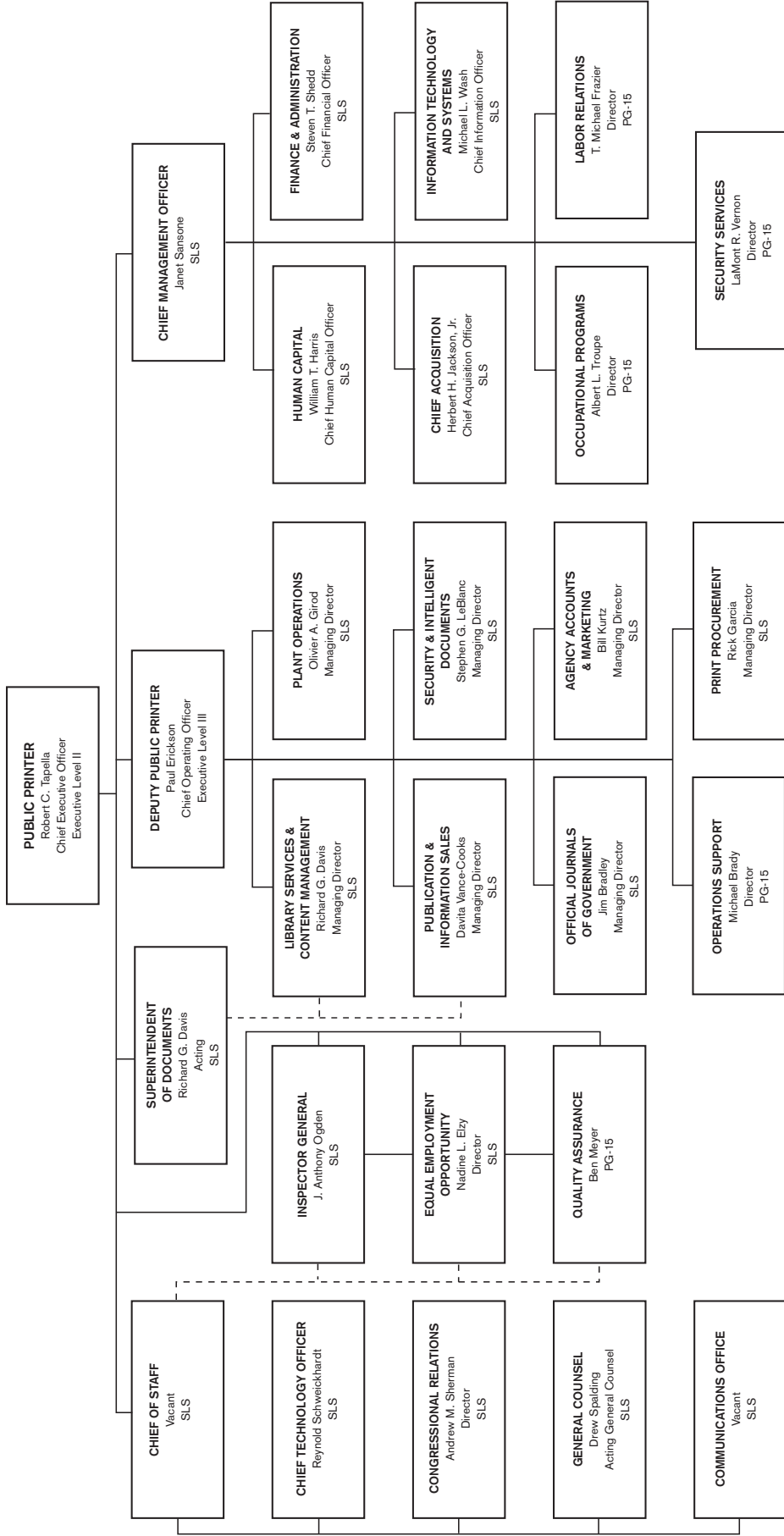
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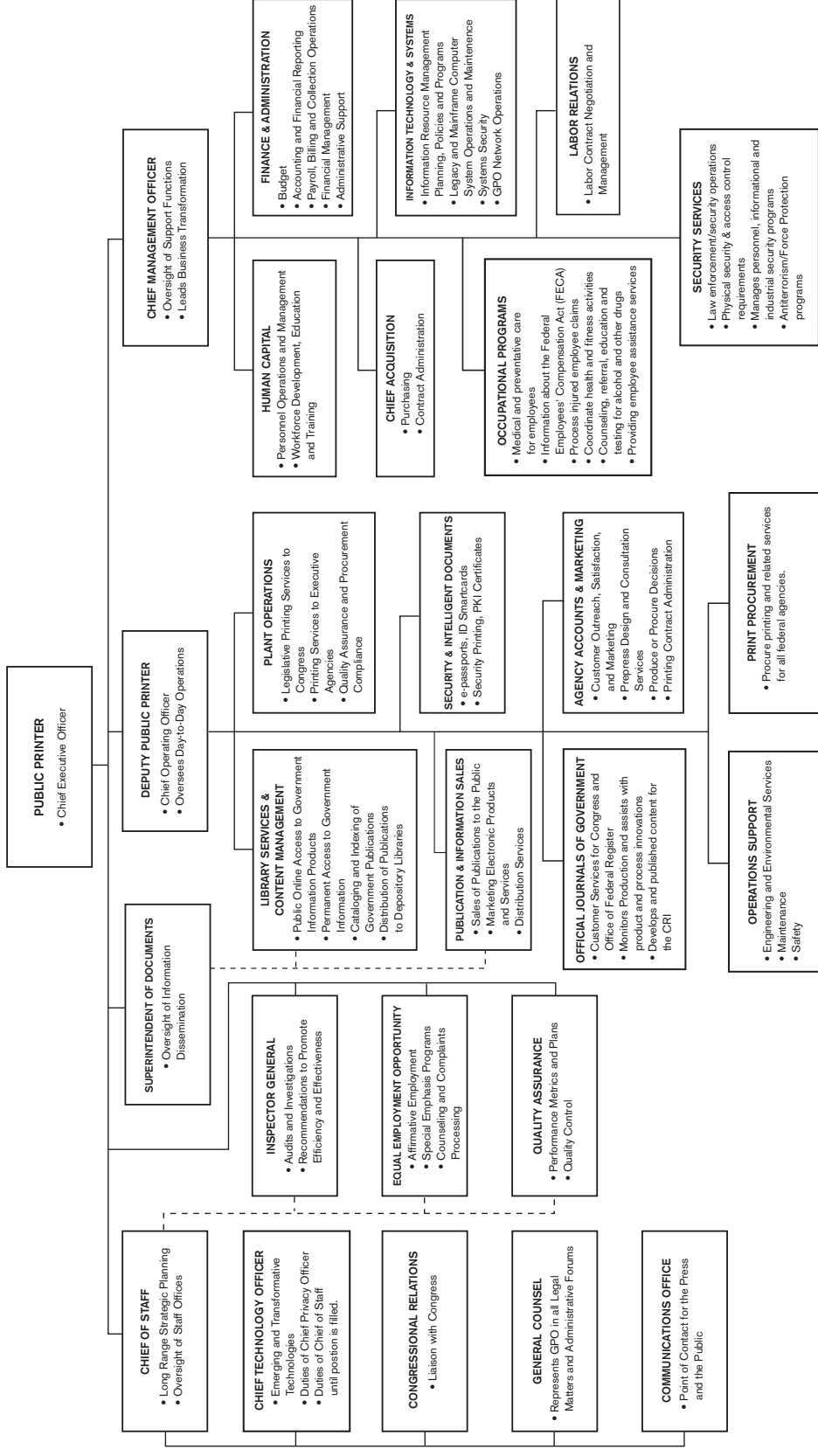
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GPO ORGANIZATIONAL CHART



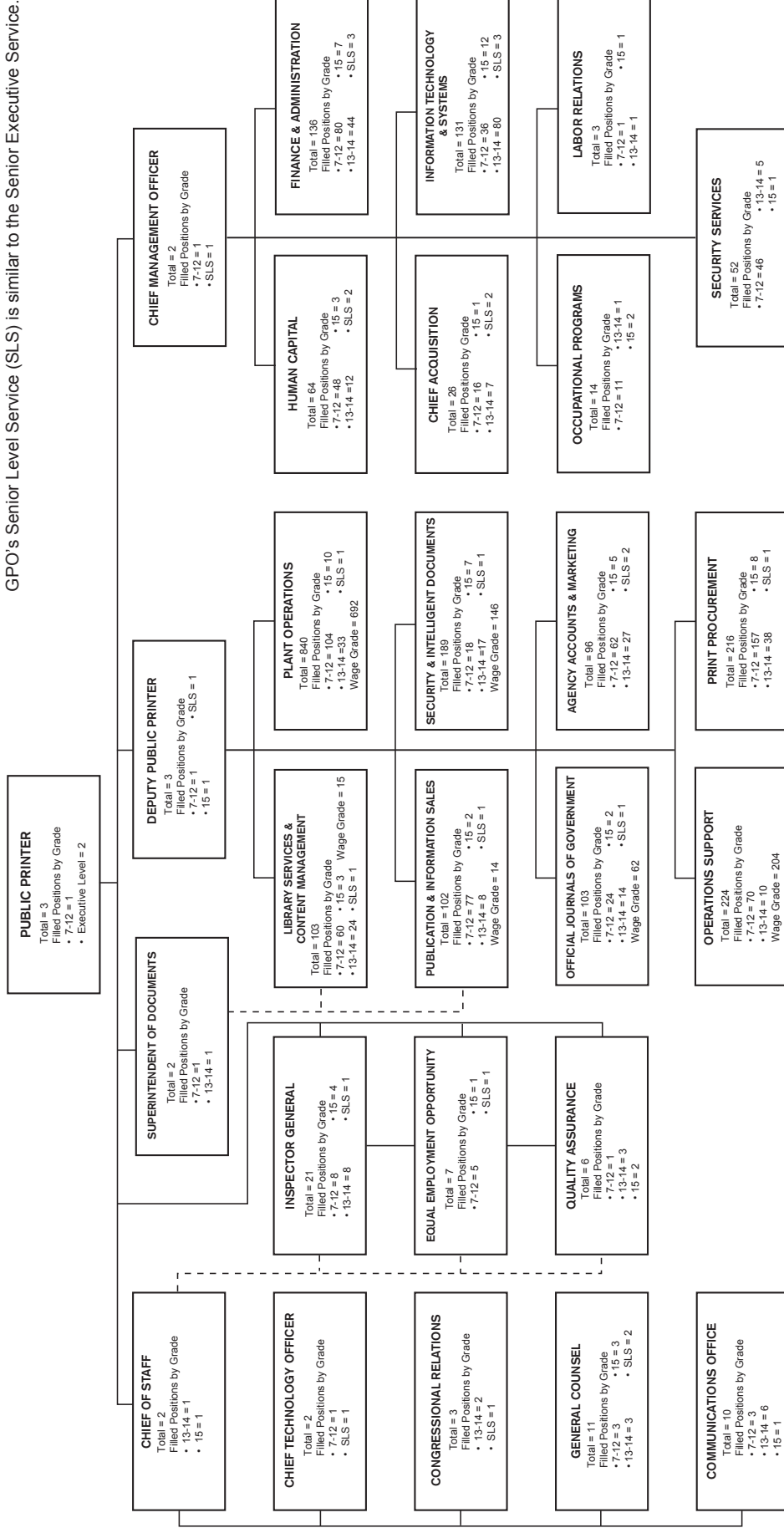
GPO FUNCTIONS BY ORGANIZATION



GPO STAFFING INFORMATION

Note: This information outlines the number of employees within the agency's organizational structure. The breakout is by plan and grade range or salary equivalent of 2,322 employees, as of November 1, 2009.

GPO's Senior Level Service (SLS) is similar to the Senior Executive Service.



**U.S. Government Printing Office
Summary of Appropriation Estimates
(Dollars in Thousands)**

<u>Appropriation Title</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Approved</u>	<u>FY 2011 Request</u>	<u>FY 2010/2011 Net Change</u>
Congressional Printing and Binding				
Total Appropriation	<u>\$ 96,828</u>	<u>\$ 93,768</u>	<u>\$ 96,652</u>	<u>\$ 2,884</u>
Superintendent of Documents Salaries and Expenses				
By Law Distribution	613	546	638	92
Cataloging and Indexing	8,379	8,702	10,702	2,000
Federal Depository Library	28,520	30,140	30,743	603
International Exchange	<u>1,232</u>	<u>1,523</u>	<u>2,125</u>	<u>602</u>
Total Appropriation	<u>38,744</u>	<u>40,911</u>	<u>44,208</u>	<u>3,297</u>
Revolving Fund				
Total Appropriation	<u>4,995</u>	<u>12,782</u>	<u>25,700</u>	<u>12,918</u>
Total Appropriations	<u>\$ 140,567</u>	<u>\$ 147,461</u>	<u>\$ 166,560</u>	<u>\$ 19,099</u>

**U.S. Government Printing Office
Staffing Summary - FTE's**

<u>Appropriation Title</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Approved</u>	<u>FY 2011 Request</u>	<u>FY 2010/2011 Net Change</u>
Congressional Printing and Binding	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Superintendent of Documents				
By Law Distribution	1	1	1	-
Cataloging and Indexing	23	26	30	4
Federal Depository Library	78	92	88	(4)
International Exchange	<u>4</u>	<u>5</u>	<u>5</u>	<u>-</u>
	<u>106</u>	<u>124</u>	<u>124</u>	<u>-</u>
Revolving Fund				
Printing and Binding	2,110	2,156	2,156	-
Publication and Information Sale	<u>102</u>	<u>103</u>	<u>103</u>	<u>-</u>
	<u>2,212</u>	<u>2,259</u>	<u>2,259</u>	<u>-</u>
 Total Agency	 <u><u>2,318</u></u>	 <u><u>2,383</u></u>	 <u><u>2,383</u></u>	 <u><u>-</u></u>

GPO MISSION, GOALS, OBJECTIVES

This section describes programmatic initiatives necessary to achieve our strategic goals and to continue our mission of *Keeping America Informed* for generations to come. GPO is founded on values of integrity, teamwork, commitment, and dependability. To strengthen our services to Congress and Federal agencies, we are introducing practices similar to those established by the Government Performance and Results Act (GPRA) into our operations.

Vision

To meet our customers' needs for print and electronic services through a digital-based factory.

Mission Statement

Keeping America Informed by providing excellent publishing and dissemination services for official and authentic government publications to Congress, Federal agencies, the Judiciary, Federal depository libraries, and the American public.

Core Values

Our core values define the character of GPO. These values transcend product and market cycles, management trends, technological change, and individual leaders. Over the years, we have developed new product lines, employed new strategies, reengineered processes, and significantly restructured our organization. Nevertheless, our values have remained intact.

Integrity: We have the courage to do what's right and to follow through on what we say we are going to do. We believe that honesty and the highest ethics form the cornerstone of our organization and create an environment of trust.

Teamwork: We treat one another with respect and we communicate openly. We foster collaboration and innovation while maintaining individual accountability. We partner with the Government and the private sector to provide the best value to our customers.

Commitment: We have had the privilege of keeping America informed for almost 150 years. We will continue that long tradition by continuing an uncompromised dedication to authentic, fast, and reliable service.

Dependability: We keep our promises. We are a trusted source of Federal information. We deliver quality goods and services on time.

Spirit of GPRA

GPRA's central focus is to make the Executive branch of the Federal Government more accountable to the American people for the tax dollars it spends and the results it achieves. Although GPO is not subject to GPRA requirements, we have introduced

GPRA-like practices to make GPO compliant with the spirit of the GPRA. These include performance measurements, metrics, output analysis, and outcomes reporting.

Each major organizational unit within GPO will establish its own scorecard, which will be integrated to generate the agency-wide scorecard.

Agency Services

Keeping America Informed dates back to 1813 when Congress recognized the need to make information regarding the work of the three branches of Federal Government available to all Americans. GPO is the Federal Government's primary centralized resource for collecting, cataloging, producing, disseminating, and preserving published information in all its forms.

Collecting

GPO gathers Federal publications and publication information directly from all branches of the Federal Government.

Cataloging

GPO catalogs and indexes all non-confidential publications issued by the Federal Government for ease of use by the American public through Federal depository libraries nationwide.

Producing

GPO produces documents that are printed and bound by its manufacturing operations and also makes versions that are accessible via the Internet.

Disseminating

GPO provides access to these documents through the Federal Depository Library Program (FDLP), the Publication and Information Sales program, and electronically through *GPO Access* (www.gpoaccess.gov) and the *Federal Digital System* (www.fdsys.gov).

Preserving

GPO preserves information through FDLP libraries that maintain Federal documents collections and guarantee free and open access to the American public. GPO also maintains electronic versions of these documents and digitizes printed documents for archiving and preservation.

Agency Organization

Described below are the major organizational units within GPO that ensure we meet our mission of *Keeping America Informed*.

Plant Operations

GPO's Plant Operations unit provides conventional and digital printing services in support of Official Journals of Government and Security and Intelligent Documents. We produce and deliver publications that include the *Congressional*

Record; Congressional reports, bills, and hearings; the *Federal Register*; the *Code of Federal Regulations*; and the House and Senate calendars. Plant Operations also provides printing for executive agencies, including the Internal Revenue Service, the Department of Homeland Security, and the Environmental Protection Agency.

Agency Accounts & Marketing

GPO Agency Accounts & Marketing unit focuses on understanding our customers' needs through extensive outreach and will represent all of GPO's products and services. It consists of our National Account Managers, Marketing Research, Creative Services, Digital Media Services, and the Institute for Federal Printing and Publishing. The institute provides classroom instruction focusing on using information technology to meet program objectives, printing requirements, and electronic dissemination initiatives.

Printing Procurement

Printing Procurement consists of Agency Strategic Teams located in Washington, DC, and a nationwide network of regional offices designed to meet all of the printing and related information and services needs of GPO's Federal agency customers. The teams and regional offices are comprised of experts in all facets of printing and Federal contracting. They employ a wide range of innovative procurement vehicles to provide access to thousands of printing vendors who are able to fulfill almost any customer requirement. Printing Procurement is dedicated to ensuring that GPO's customers' requirements are met with quality products and solutions provided in a timely, cost-effective, and professional manner. The Printing Procurement professionals work in conjunction with Agency Accounts and Marketing who keep Federal customers informed about all of GPO's products and services, as well as identifying and educating new customers.

Security and Intelligent Documents

GPO is a trusted leader of identity products including passports, ID cards, secure credentials, and immigration documents. The agency works with the Departments of State, Defense, and Homeland Security, and agencies such as the Federal Bureau of Investigation to overcome security challenges related to credentials and other government documents. By integrating new secure technologies such as microelectronic chips and antenna arrays into traditional design and printing processes, GPO is able to produce goods and services that provide more effective and secure identity credentials that reduce vulnerability to forgery and counterfeiting. Security and Intelligent Documents operations are accomplished in two locations that include Washington, DC and a Secure Production Facility (SPF) located in Stennis, MS. Security and Intelligent Documents provides Federal agency customers with the design, production, printing, personalization, and distribution of secure Federal credentials in a secure Government facility by Government employees.

Security and Intelligent Documents is currently developing and expanding the product offerings in the following areas:

e-Passport

Produced for the Department of State, the electronic passport (e-Passport) combines the security expertise of a traditionally produced passport book with an embedded microelectronic chip and antenna array that stores biometric data. All newly manufactured passports are now e-Passports that facilitate secure travel document verifications at U.S. and international entry points. These travel documents meet international standards for global interoperability set by the International Civil Aviation Organization (ICAO).

e-ID SmartCard

Using experience and economies of scale derived from GPO's production of e-Passports, the agency established a Secure Card Credential Center and now provides smart card services that include the design, production, printing, personalization and distribution of secure card credentials to federal agency customers. Product examples include the Department of Homeland Security's Customs and Border Protection (DHS/CBP) Trusted Traveler Program's border crossing card, the secure Inauguration credentials and the Medicare cards distributed to all Puerto Rican citizens. The e-ID program is core to GPO's strategy to provide all three branches of the Federal Government with the most secure design, production, and distribution of security credentials available.

Traditional Security Printing

GPO continues to expand its traditional security printing products and services by using an arsenal of technologies to combat document and identity fraud. By combining features such as expert design, engineered materials, innovative techniques, and the latest technology, GPO creates layered security products to protect against the most sophisticated counterfeiters.

Official Journals of Government

GPO's Official Journals of Government unit serves the Congress and the Office of the Federal Register. GPO's staff oversees the electronic and print requests for the *Congressional Record* and the *Federal Register* newspapers and process work for Senate and House bills, reports, hearings, documents, laws, and other congressional publications. They also provide assistance to Members and officials of Congress, its committees, and support staffs regarding the printing, binding, and electronic availability of the numerous products required to carry out the legislative schedule and daily operations. The Official Journals of Government unit also focuses on enhancement of both the traditional and electronic products created by the Office of the Federal Register.

Superintendent of Documents

GPO's Superintendent of Documents leads the agency in providing public access to Government information published by the Congress, Federal agencies, and the Federal courts. The Superintendent of Documents is responsible for expanding the development of the FDLP in consultation with Congress and GPO's library partners. The Superintendent of Documents has statutory authority over GPO's information dissemination programs and serves as the agency's public face for those programs, including the FDLP, Cataloging and Indexing, and Publication Sales.

Additionally, the Superintendent of Documents is responsible for distributing Government publications for the International Exchange Service and to other customers that receive publications pursuant to statutory obligations. GPO's Publication Sales program provides the public with the opportunity to purchase government publications, subscriptions, videos, and posters via the Internet at GPO's Online Bookstore, by telephone, by mail, or in person at the bookstore located at the GPO building in Washington, DC.

Library Services and Content Management

GPO supports and manages the FDLP under the direction of Congress to ensure equitable, secure, convenient, and permanent no-fee public access to published government information. The agency oversees the development of processes and standards to ensure the preservation of and access to all past, present, and future government content that is within the scope of the FDLP.

Additionally, GPO manages and develops online services, including GPO Access (www.gpoaccess.gov), FDSys (www.fdsys.gov), Catalog of U.S. Government Publications (catalog.gpo.gov), FDLP Desktop (www.fdlp.gov), and Ben's Guide to the U.S. Government (bensguide.gpo.gov).

GPO also coordinates, implements, and evaluates joint efforts between depository libraries and other Federal agencies in projects designed to facilitate public access to published Federal information products and services. The agency acquires and creates bibliographic and metadata records for a complete range of published Federal Government content. It also provides access to and distribution of bibliographic data through catalogs, record distribution, products, and services.

Publication and Information Sales

GPO increases public access to U.S. Government information through its sales of government information products. The public may purchase copies of Government publications via GPO's Online Bookstore (bookstore.gpo.gov), as well as by e-mail, phone, fax, and postal mail. GPO also works with commercial sales channels, including major bookstore chains and leading book distributors nationwide to enhance the distribution of the publications it sells. In addition to its traditional sales activities, GPO now provides Government agencies with expert

advice on how to make their publications more user-friendly and commercially viable.

GPO also manages the Reimbursable Services Program, which provides a variety of global order fulfillment, inventory, and list management services to Federal agencies through two distribution centers located in Pueblo, CO, and Laurel, MD.

Creative and Digital Media Services

GPO provides Congress and Federal customers with many products and services to assist in the creation and dissemination of information. Our Creative Services team of professional designers is experienced in providing branding and identity design, Web graphics, and multimedia presentations. The team consults with customers to develop appropriate solutions based on audience, budget, and schedule requirements. Their work includes designing annual reports, magazines, brochures, books, posters, and Web layout and pages. They also create specialized security designs for passports, credentials, and other secure documents.

The Digital Media team creates complex Web applications and rich media. They support Web site hosting and Web site maintenance services for other Federal agencies, including content management, Web statistics reporting, database management, and administration. In addition, they offer Web application development and digital consulting services to ensure compliance with Federal mandates.

Quality Assurance

Quality Assurance serves as GPO's focal point to ensure quality is at the forefront of every stage of the development, publishing, information dissemination, manufacturing, sales, and distribution within all GPO processes. Quality Assurance coordinates GPO's GPRA, tracks performance measures, and provides aggressive business intelligence.

Goals and Objectives

GPO's primary goal: To understand the requirements and needs of how the Federal Government communicates to the American public and deliver that content through appropriate channels in a safe and environmentally sustainable methodology. This is supported by the following six strategic goals and supporting objectives.

Goal 1	Develop a flexible digital information content system for Federal documents.
Objective 1.1	Develop a single digital source for the official authenticated version of all published Federal information.
Objective 1.2	Configure this system to generate copies in print or electronic formats to meet the information needs of Congress, Federal agencies, and the public.
Objective 1.3	To maintain a technologically flexible system to accommodate

	continuing changes in Government information requirements and capabilities.
Outcome	The American public is provided with a robust flexible digital information content system for Federal documents.
Goal 2	Prepare and equip GPO to provide the services and products required by its Federal customers.
Objective 2.1	Invest in the appropriate equipment, systems, and technologies to provide the information products and services required by Congress, Federal agencies, and the public.
Objective 2.2	Maintain the levels of staffing required to support the Government information product and service requirements of Congress, Federal agencies, and the public.
Objective 2.3	Streamline GPO's production and procurement systems to make it easier and less expensive for Congress and Federal agencies to use GPO's services, and to expand communications with our customers.
Objective 2.4	Train GPO employees in the information technology skills that are needed and recruit new employees with specialized skills as necessary.
Objective 2.5	Maintain an organizational structure and culture that focuses on customer service at every level to assist Congress, Federal agencies, and the public in obtaining the government information product and services that best meet their needs.
Objective 2.6	Ensure GPO has the appropriate facilities to support its mission requirements, including a capability for essential continuity of operations requirements.
Objective 2.7	Develop a plan for right-sized facilities for the future to maximize effectiveness and efficiencies.
Objective 2.8	Develop, align, and train the workforce to achieve effective business results.
Objective 2.9	Analyze Title 44, U.S.C., and recommend changes where needed.
Objective 2.10	Engage in a system process to develop, implement, and maintain services and product families in order to develop an effective product portfolio for customers.
Outcome	GPO is postured to successfully accomplish its mandated mission.
Goal 3	Continue the transition of the Federal Depository Library Program (FDLP) to a more electronic basis.
Objective 3.1	Develop and maintain the most comprehensive collection of Federal publications possible for access by the public through Federal depository libraries.
Objective 3.2	Adopt and employ the technologies necessary to support and expand public access to Government information.

Objective 3.3	Work cooperatively with the Library of Congress, the National Archives and Records Administration, the Federal depository library community, and other organizations as necessary to expand public access to digital records of retrospective Federal documents published in print or other analog formats.
Objective 3.4	Provide specialized Web search tools and training to depository libraries to enable them to better service their clients on location and using Federal information.
Objective 3.5	Make Federal publications available in the formats most useful to depository libraries and their clients while continuing to make progress toward a predominately electronic FDLP.
Objective 3.6	Train FDLP librarians in order to obtain maximum benefits of partnership with GPO.
Outcome	The FDLP continues to be a vibrant service program.
Goal 4	To serve the public's needs by increasing access to Federal information through GPO's sales program.
Objective 4.1	Maintain an inventory of sales products that meets published requirements.
Objective 4.2	Increase public awareness of government information products for sale via improved marketing, cooperation with private sector vendors, and other means.
Objective 4.3	Implement and improve the use of digital technology in online ordering, on-demand printing, and other strategies to reduce costs and increase the efficiency of sales program operations.
Objective 4.4	Develop and implement wholesale distribution channels.
Outcome	The American public is provided with increased access to Federal information.
Goal 5	Develop an integrated enterprise approach to managing GPO's business systems and ensure continued financial stability of GPO operations.
Objective 5.1	Improve customer satisfaction with more accurate and timely job status and billing information.
Objective 5.2	Provide GPO managers with more timely and accurate information for decision making.
Objective 5.3	Improve employee satisfaction with timely and integrated personnel information.
Objective 5.4	Maintain the financial resources necessary to accomplish GPO's mission requirements, and to take the management actions necessary to ensure the financial stability of GPO's operations.
Objective 5.5	Become a customer focused organization that maximizes customer satisfaction.
Objective 5.6	Analyze business line viability.

Objective 5.7	Improve management accountability by identifying metrics by business and product line.
Objective 5.8	Improve operational efficiency.
Outcome	Congress, Federal agencies, Federal depository libraries, and the American public are provided service at the best value.
Goal 6	Continue to establish diversity at GPO and to create an environment in which all its employees can contribute to achieving the mission of the agency.
Objective 6.1	Foster an environment that encourages inclusiveness and respects differences.
Objective 6.2	Increase recruitment, retention and representation of diverse employees that reflect the civilian labor force.
Objective 6.3	Build and enhance partnerships with diverse organization, businesses and educational institutions to support diversity at GPO.
Objective 6.4	Develop and execute a comprehensive communication plan for diversity.
Outcome	GPO promotes and supports an inclusive environment that provides all employees the chance to work to their full potential in the pursuit of GPO's mission.

Key Agency Initiatives

Successfully converting GPO's vision into supporting outcomes and achievements requires developing new initiatives. Five examples of these include GPO's Federal Digital System (FDsys), GPOExpressSM, Sustainable Environmental Stewardship, process improvement evaluation methodology, and International Organization for Standardization 9001 certification.

GPO's Federal Digital System (FDsys)

A key agency initiative is the development of FDsys - GPO's digital content system for managing the publications of all three branches of the Federal Government. FDsys is the core of GPO's future operation and will include all known Federal Government documents within the scope of GPO's FDLP. This content is now being entered into the system, authenticated, and cataloged according to GPO metadata standards and best practices in document creation and management. Content includes text and associated graphics, video and sound, and other forms of content. This content is available for Web searching and viewing, downloading, and printing. To support FDsys, the Chief Information Officer has developed relationships with more than 200 Innovation Associates consisting of leading-edge companies, Federal agencies, organizations, and academic institutions.

FDsys will become the official system of record for Federal publications within scope of the FDPL in 2010, replacing *GPO Access*.

Enhanced Print Procurement Communications and Status

Print Procurement has under taken an initiative to enhance communication and production status, capitalize on business intelligence, and improve its overall customer service. To that end, GPO is implementing a communication and status (COMSTAT) center to track the status of customer jobs via dashboard performance measurements. Additionally, a GPS tracking system will be deployed in COMSTAT to track the near real-time location of GPO messenger vehicles and make en-route adjustments to better serve our customers.

GPOExpressSM Program

GPOExpressSM (<http://www.gpo.gov/gpoexpress>) provides convenient printing and related services to Federal customers. GPOExpressSM allows Federal Government personnel to order from any FedEx OfficeSM print center, day or night, at any of the more than 1,800 locations throughout the United States and around the world. Agencies receive significant discounts on printing and finishing needs at any store location when they use the new GPOExpressSM card. GPOExpressSM continues to be used by more Federal customers, with program sales nearly doubling over the last fiscal year.

Sustainable Environmental Stewardship

GPO has implemented several initiatives over the years regarding paper consumption, petroleum products utilization, energy expenditures, emissions, and other areas that have reduced our footprint on the environment, and we are developing additional plans to continue this direction well into the future. Under the leadership of GPO's environmental executive, further efforts are underway to reduce landfill waste, enhance recycling programs, reduce energy consumption, reduce GPO's carbon footprint, and to provide Federal customers with environmental printing alternatives.

Process Improvement Methodology

It is essential that GPO employ process improvement methodologies. Process improvement is driven by demand for greater effectiveness and efficiency throughout our agency. Re-engineering our programs and processes to be less costly, faster, and more effective helps us meet our goals and exceed our performance thresholds.

Process redesign forces us to evaluate end-to-end business processes and establish organizational accountability for compliance and management outcomes. Implementing process improvement will require GPO to:

- Analyze the key characteristics and capabilities of high-performing organizations and identify steps GPO can take to become a higher performing organization;

- Develop tools and methodologies and identify best practices to assess organizational transformation, design, structure, and management; and
- Conduct targeted reviews and assessments of management practices in industry and apply best practices and lessons learned.

Several external factors could significantly affect achievement of strategic goals and objectives by altering underlying planning assumptions. Some of these factors include partnering with our stakeholders, leveraging technology, and building a new facility.

International Organization for Standardization (ISO) 9001 Certification

GPO is aggressively pursuing ISO 9001 certification. Obtaining certification provides a framework and systematic approach to managing our business processes to produce products and services that conform to customer expectations. For our customers, the certification of suppliers to ISO standards means they can be assured the development of their products and services are compliant to reference documents that are globally accepted. We believe becoming certified will improve our processes and save resources, increase business process efficiencies, reduce waste, and improve our product quality.

Key Agency Achievements

Implementation of GPO's strategic vision is supported by several key agency achievements, including the release of authenticated online content, a new FDL P online desktop, Integrated Library System enhancements, a GPO Plant portfolio, new passport and smart card production capabilities, reduction of hazardous waste materials, Green Information Technology, formation of GPO's Environmental Protection and Regulatory Affairs Committee, and an online guide to Senate and House Members.

Ensuring Document Integrity with GPO's Authentication Initiative

In the 21st century, the increasing use of electronic documents poses special challenges in verifying authenticity, because digital technology makes such documents easy to alter or copy, leading to multiple, non-identical versions that can be used in unauthorized or illegitimate ways. To help meet the challenge of the digital age, GPO began implementing digital signatures to certain electronic documents on *GPO Access* that not only establish GPO as the trusted information disseminator, but also provide the reassurance that an electronic document has not been altered since GPO disseminated it. GPO authenticates publications in Adobe Portable Document Format (PDF) using Public Key Infrastructure (PKI) technology.

Continued implementation led to the release of additional authenticated content in FY2009 and laid the groundwork for still more content to be authenticated in 2010. In 2009, GPO launched authenticated Congressional Bills on *GPO Access*. All versions of bills from the 110th and 111th Congresses were authenticated in

this application. This is expected to be the last application authenticated on *GPO Access*, as future authenticated content will be released on FDsys.

Also in 2009, the first group of migrated collections was released on FDsys. Two collections in this group, Public and Private Laws and Congressional Bills, were authenticated for all years available. The Budget of the United States Government was authenticated and released on both *GPO Access* and FDsys in 2009, so that all collections that have been authenticated on *GPO Access* are authenticated on FDsys for all years available. FY2009 saw the release of four additional authenticated collections on FDsys only: *Congressional Directory*, the *Congressional Record* (bound edition), the *US Government Manual*, and the *Statutes at Large*. Additional collections were authenticated in early FY2010 on FDsys. These are: the *Federal Register*, *Code of Federal Regulations*, the *List of CFR Sections Affected* (LSA), the *Weekly Compilation of Presidential Documents*, *Statutes at Large*, *Public Papers* and the *Daily Compilation of Presidential Documents*. The future will see more collections authenticated on FDsys. More information on the authentication initiative can be accessed at (www.gpoaccess.gov/authentication/).

Integrated Library System

GPO continues to enhance the capabilities and functionality of the Integrated Library System (ILS) and its public face, the *Catalog of U.S. Government Publications* (CGP).

The focus of recent ILS project activities was database clean-up and maintenance. GPO entered into an agreement with Library Technologies, Inc. (LTI) to provide authority control services for the CGP. LTI evaluated every bibliographic record (over 500,000) in the CGP and identified errors in name, series and subject headings. Their errors were then corrected which improved searching and indexing functionality. In order to continue this maintenance activity for newly created records, GPO contracted with LTI to provide authority control services for the CGP on a monthly subscription basis. In addition, GPO undertook a de-duplication project to consolidate and eliminate duplicate records in the CGP that resulted from the initial data load from Monthly Catalog files in 2006.

Projects planned in FY10 include:

- Enhancements to the Federal Depository Library Directory, including additional data gathering and access features;
- Implementation of MetaLib, a federated searching product (multi-database searching capability) available from the CGP;
- Implementation of the CGP login page which will enable access to additional bibliographic services for libraries in the FDLDP;
- Aleph software upgrade to improve functionality; and
- ILS hardware upgrades to replace aging equipment.

Plant Operation's Safety

Injuries in the plant in FY2009 were reduced. The adjusted number of reportable accidents was down 36% over the previous year. Local safety committees were formed and monthly meetings held.

Plant Operation's Business Process Improvements

A number of business process redesign programs were undertaken, including:

- Business process redesign based on process maps of the current production procedures for official publications (*Congressional Record*, *Federal Register*, bills, calendars) were completed for the “as is” along with the “to be” maps. Standard Operation Procedures (SOPs) for the redesigned processes were developed and one audit completed.
- Following process improvement methodology and the Toyota A3 Report analysis protocol, the FY2010 requests for annual equipment maintenance contracts were reduced by a total greater than \$180,000.
- Using G7 methodology, the production of process color printing has been recalibrated to IDEAlliance GRACoL7 standards and industry best practices. Our 4-color Heidelberg and Fuji proofer and Agfa Avalon platesetter are G7 compliant.
- A new platemaker (Screen Ultima 16000) and a digital print system (Presstek DI) were added to GPO's collection of production equipment allowing for additional versatility of product-types in our print portfolio, waste reduction and environmental friendliness.
- The 5S system was rolled out in Quality Control and Inventory Management focusing on visual order, organization, cleanliness and standardization for developing a systematic approach to productivity, quality and safety improvement.
- The processing of word documents incoming to the GPO from the Office of the Federal Register was simplified drastically with the implementation of the eXstyles program. The server-side eXstyles program translates the documents into SGML tagging or Locator tagging improving the quality and consistency of documents processed by the GPO's photocomposition software, MicroComp.

Plant Operation's Continuing Education

Employee comments and contributions at focus groups held on training needs at the end of FY2008 resulted in Workforce Development Education and Training developing the *Manufacturing and Quality Management Curriculum*. The topics to be offered include: lean manufacturing, supply chain management, 6-sigma, ISO 9000, Kaban and pull systems.

Plant Operation's Green Initiative

The *Congressional Record* and *Federal Register* is now produced on 100% recycled newsprint paper. The Plant's laboratory evaluated the stock against established JCP (Joint Committee on Printing) paper standards and the pressroom conducted a number of runnability and printability trials to enable the success of this program.

A successful conversion to the use of low VOC (volatile organic compounds) fountain solutions on the web presses (Groups 86 and 98) was completed in part contributing to the Agency's reduction of 3.38 tons of VOC reported in the annual Title V report.

Stakeholders

Understanding the interests of our partners and stakeholders is critical. Our responsiveness to service delivery and performance is crucial and must remain dependable. To this end, GPO has made a concerted effort to establish open communications via on-site visits, surveys, town hall meetings, and Web forums. These interactions have resulted in customer-focused strategies that are well-designed, satisfy customer requirements, and provide high levels of innovation and performance.

Our ongoing outreach to customers, partners, industry, and the public will be equally critical to GPO's future direction. We will continue to consult, cooperate, and communicate with our colleagues and our customers. We believe that more direct interaction and stronger ties with our stakeholders equate with greater success for our agency.

Technology

Today, many publications are born digitally and no longer require typesetting, printing, or binding. This paradigm shift in the way documents are created and disseminated has provided GPO with an opportunity to improve its way of doing business.

To keep pace with changing technology, GPO is developing the capability to deliver and preserve Federal information products from a flexible digital platform. While technology may change the way GPO products will be created and used, the agency will continue to provide the products and services that our customers require.

New Facilities

GPO previously proposed to relocate to a new LEED Platinum certified facility, sized and equipped to meet the future needs of Congress and agency customers in a modern information processing environment. Relocating to a modern right-sized facility equipped with new technology, communications equipment, enterprise architecture, and printing equipment will allow GPO to operate more efficiently. New technology will also ensure that our future business processes meet the challenges of collecting, managing, and disseminating government information in the years ahead. Last fall GPO began the process of completing a cost benefit analysis of various facilities options, as recommended by the Government Accountability Office.

**CONGRESSIONAL PRINTING AND BINDING
FISCAL YEAR 2011**

Proposed Appropriations Language:

**CONGRESSIONAL PRINTING AND BINDING
(INCLUDING TRANSFER OF FUNDS)**

For authorized printing and binding for the Congress and the distribution of Congressional information in any format; printing and binding for the Architect of the Capitol; expenses necessary for preparing the semimonthly and session index to the Congressional Record, as authorized by law (section 902 of title 44, United States Code); printing and binding of Government publications authorized by law to be distributed to Members of Congress; and printing, binding, and distribution of Government publications authorized by law to be distributed without charge to the recipient, [\$93,768,000] \$96,652,000: *Provided*, That this appropriation shall not be available for paper copies of the permanent edition of the Congressional Record for individual Representatives, Resident Commissioners or Delegates authorized under section 906 of title 44, United States Code: *Provided further*, That this appropriation shall be available for the payment of obligations incurred under the appropriations for similar purposes for preceding fiscal years: *Provided further*, That notwithstanding the 2-year limitation under section 718 of title 44, United States Code, none of the funds appropriated or made available under this Act or any other Act for printing and binding and related services provided to Congress under chapter 7 of title 44, United States Code, may be expended to print a document, report, or publication after the 27-month period beginning on the date that such document, report, or publication is authorized by Congress to be printed, unless Congress reauthorizes such printing in accordance with section 718 of title 44, United States Code: *Provided further*, That any unobligated or unexpended balances in this account or accounts for similar purposes for preceding fiscal years may be transferred to the Government Printing Office revolving fund for carrying out the purposes of this heading, subject to the approval of the Committees on Appropriations of the House of Representatives and Senate. (*Legislative Branch Appropriations Act, 2010, P.L. 111-68*)

Base Budget Review:

Description of Program

The estimates for Congressional Printing and Binding are to provide funds to pay for the cost of printing and binding required for the use of Congress, and for printing, binding, and distribution of Government publications authorized by law to be distributed without charge to the recipient, as authorized by the provisions of chapters 7 and 9 of Title 44, U.S.C., and related statutes.

Explanation of Changes

The appropriation requested for FY 2011 is \$96,652,000. Of this amount, \$95,167,000 is requested for FY 2011 congressional printing and binding requirements. A total of \$1,485,000 is requested to reimburse GPO's revolving fund as the result of shortfalls in this appropriation incurred during FY 2009 and estimated for FY 2010. The requirements for the Congressional Printing and Binding Appropriation for FY 2011 are described below by category.

A. Congressional Record Program. The proceedings of the Senate and House of Representatives are printed in the *Congressional Record*. Approximately 4,242 copies are printed daily. About 3,118 copies are charged to the Congressional Printing and Binding Appropriation, including about 1,076 copies distributed without charge to recipients designated by Senators. The copies that are not charged to the Congressional Printing and Binding Appropriation are delivered and charged to Government departments on requisitions and to the Superintendent of Documents for sale to subscribers. On-line access to an electronic *Congressional Record* database was initiated in 1994 pursuant to the authorization in chapter 41 of Title 44, U.S.C. After the close of each session, the daily proceedings are consolidated, indexed, and about 328 sets are printed as the permanent bound edition of the *Record*. About 107 of these sets are for congressional use and charged to the Congressional Printing and Binding Appropriation. The remaining 221 sets are for public sale, charged to departments on requisition, or distributed to regional Federal depository libraries. An estimated 27,500 pages will be required in FY 2011 and the cost will be approximately \$24,936,000.

B. Miscellaneous Publications. This item includes printed matter such as the *Congressional Directory*, Senate and House Journals, memorial addresses of Members, serial sets, and publications not carrying a document or report number, such as laws, treaties, and similar publications. An estimated \$2,124,000 will be required in FY 2011 for approximately 35,300 pages.

C. Miscellaneous Printing and Services. This item includes letterheads, envelopes, blank paper, inaugural products, miscellaneous services, blank forms, content management, and binding for both Houses of Congress. The estimate for FY 2011 is \$25,927,000 for about 132 million units.

D. Details to Congress. This item includes the cost for GPO employees detailed to Congress. The estimated cost for FY 2011 is \$3,736,000 for 76,252 hours.

E. Document Envelopes and Document Franks. Document envelopes are furnished to Senators and Representatives for the mailing of speeches and documents. Franks are printed individually or in sheets with perforations and are furnished to Members of

Congress for mailing documents. An estimated \$1,745,000 will be needed in FY 2011 for approximately 10.7 million envelopes, at a cost of \$1,622,850, and .8 million franks at a cost of \$122,150.

F. Business and Committee Calendars. This heading covers the printing of all House and Senate business and committee calendars, which list the actions on pending and completed legislation. An estimated \$3,124,000 will be required in FY 2011 for approximately 21,800 pages.

G. Bills, Resolutions, and Amendments. This heading covers the printing of bills, resolutions, and amendments in all forms, including the prints as introduced, referred, reported, and finally passed. The estimate for FY 2011 is \$5,766,000 for approximately 141,300 pages.

H. Committee Reports. This item covers printed reports of congressional committees on pending legislation which carry a congressional number. An estimated \$3,315,000 will be needed for about 40,700 pages in FY 2011.

I. Documents. This heading includes all classes of Senate and House documents ordered printed by Congress which carry a congressional number, such as annual reports, engineers' reports, special reports made by Government departments in response to resolutions, supplemental and deficiency estimates of appropriations, etc. The estimate for FY 2011 is \$1,132,000 for about 35,100 pages.

J. Hearings. This item covers all hearings before House and Senate committees. The estimate for FY 2011 is \$21,062,000 for approximately 290,700 pages.

K. Committee Prints. This item includes publications printed for the internal use of committees on pending legislation. The estimate for FY 2011 is \$2,300,000 for 26,600 pages.

CONGRESSIONAL PRINTING AND BINDING APPROPRIATION
BASE BUDGET REVIEW (Detail by Activity)
(in thousands of dollars)

Category	2009 Actual	2010 Estimate	2011 Estimate	Change
A. Congressional Record Publications:				
Daily Record:				
Data Preparation.....	12,762	17,253	14,618	(2,635)
Printing.....	6,014	8,130	6,889	(1,241)
Subtotal.....	18,776	25,383	21,507	(3,876)
Record Index.....	1,906	1,813	1,920	107
Record Indexers.....	1,322	1,469	1,509	40
Subtotal.....	22,004	28,665	24,936	(3,729)
B. Miscellaneous Publications.....	1,918	1,738	2,124	386
C. Miscellaneous Printing and Services	23,326	22,181	25,927	3,746
D. Details to Congress.....	2,827	3,448	3,736	288
E. Document Env. and Franks.....	1,181	1,900	1,745	(155)
F. Calendars.....	2,473	4,555	3,124	(1,431)
G. Bills, Resolutions, & Amdts.....	7,015	5,306	5,766	460
H. Committee Reports.....	2,475	2,981	3,315	334
I. Documents.....	1,008	994	1,132	138
J. Hearings.....	21,155	20,385	21,062	677
K. Committee Prints.....	2,043	1,666	2,300	634
Total Obligations.....	87,425	93,819	95,167	1,348
Shortfall Previous FYs.....	10,837			
Net Shortfall.....	(1,434)	(51)	1,485	1,536
Appropriation.....	96,828	93,768	96,652	2,884

Table 2 Congressional Printing And Binding Appropriation
Detailed Analysis Of Change

Base, 2010
I. Adjustments To Base

A. Price Level Changes

1. Daily Congressional Record:
 - 1a. Data Preparation
 - 1b. Printing
- Subtotal
2. Congressional Record Index
3. Congressional Record Indexers
4. Miscellaneous Publications
5. Miscellaneous Printing and Services
6. Details to Congress
7. Document Envelopes and Franks
8. Business & Committee Calendars
9. Bills, Resolutions, and Amendments
10. Committee Reports
11. Documents
12. Hearings
13. Committee Prints

CALCULATION OF BASE	
STAFF	AMOUNT (000)
-	93,768
2011 REQUEST	
-	4,192
-	539
-	<u>254</u>
-	793
-	71
-	40
-	78
-	1,602
-	190
-	64
-	115
-	213
-	122
-	42
-	777
-	85

Table 2 Congressional Printing And Binding Appropriation
Detailed Analysis Of Change

CALCULATION OF BASE		
	STAFF	AMOUNT (000)
B. Program Type Changes		(1,308)
1. Activity	-	(2,844)
a. Daily Congressional Record:		
1. Data Preparation	-	(3,174)
2. Printing	-	(1,496)
Subtotal	-	(4,670)
b. Record Index		36
c. Miscellaneous Publications	-	307
d. Misc. Printing & Services	-	2,144
e. Details to Congress		98
f. Document Env. & Franks	-	(219)
g. Calendars	-	(1,546)
h. Bills, Resolutions, & Amdts.	-	248
i. Committee Reports	-	212
j. Documents	-	96
k. Hearings	-	(100)
l. Committee Prints	-	550
2. Estimated Shortfalls	-	1,536
II. Net Increase Requested	-	2,884
III. Appropriation 2011	-	96,652

CONGRESSIONAL PRINTING AND BINDING EXPLANATION OF CHANGES SHOWN ON TABLE 2		
	Staff	Amount (000)
A. PRICE LEVEL CHANGES		
The average 4.5 percent increase is due to increases in printing costs.	-	4,192
B. PROGRAM TYPE CHANGES		
1. Activity (Volume)		(2,844)
a. Daily Record This 18.4 decrease is computed based on historical data.	-	(4,670)
b. Record Index This 2.0 percent increase is computed based on historical data.	-	36
c. Miscellaneous Publications This 17.7 percent increase is computed based on historical data.	-	307
d. Miscellaneous Printing and Services This 9.7 percent increase is computed based on historical data.	-	2,144
e. Details to Congress This 2.8 percent increase is computed based on historical data.	-	98

CONGRESSIONAL PRINTING AND BINDING EXPLANATION OF CHANGES SHOWN ON TABLE 2		
C. PROGRAM TYPE CHANGES	Staff	Amount
1. Activity (Volume)		
f. Documents Envelopes and Franks This 11.5 percent decrease is computed based on historical data.	-	(219)
g. Business and Committee Calendars This 33.9 percent decrease is computed based on historical data.	-	(1,546)
h. Bills, Resolutions, & Amendments This 4.7 percent increase is computed based on historical data.	-	248
i. Committee Reports This 7.1 percent increase is computed based on historical data .	-	212
j. Documents This 9.7 percent increase is computed based on historical data.	-	96
k. Hearings This 0.5 percent decrease is computed based on historical data.	-	(100)
l. Committee Prints This is computed based on historical data.	-	550
2. Estimated Shortfall	-	1,536

**Congressional Printing and Binding Appropriation
By Object Class
(In thousands)**

Object Class	2009 Actual	2010 Estimate	2011 Estimate	Net Change 2010/2011
24 Printing & Reproduction	\$96,828	\$93,768	\$95,982	\$2,884

**Congressional Printing and Binding Appropriation
Analysis of Change to Budget Base
(In thousands)**

Object Class	Price Level Changes	Program Type Changes	Total Changes
24 Printing & Reproduction	\$4,192	\$(1,308)	\$2,884

CONGRESSIONAL PRINTING AND BINDING APPROPRIATION
ESTIMATED COST PER UNIT BY CATEGORY

Category	Unit 1/	2009	2010	2011
A. Congressional Record Program:				
Daily Record:				
Data Preparation.....	Page.....	498	512	532
Printing.....	Page.....	<u>235</u>	<u>241</u>	<u>250</u>
Subtotal.....	Page.....	733	753	782
Record Index.....	Page.....	353	363	376
Record Indexers.....	Hours.....	80	82	84
B. Miscellaneous Publications.....	Page.....	56	58	60
C. Miscellaneous Printing and Services	1,000 items....	180	185	197
D. Details to Congress.....	Hours.....	43	47	49
E. Document Env. and Franks.....	1,000 items....	142	146	152
F. Calendars.....	Page.....	134	138	143
G. Bills, Resolutions, & Amdts.....	Page.....	38	39	41
H. Committee Reports.....	Page.....	76	78	81
I. Documents.....	Page.....	31	31	32
J. Hearings.....	Page.....	68	70	72
K. Committee Prints.....	Page.....	81	83	86

1/ The unit cost per page is the number of original pages and the cost includes all Congressional copies of each category of work. The per page cost for data preparation for the Daily Congressional Record includes all composition (including file up-date and maintenance for the permanent edition) and prepress costs per original page. The cost for printing includes binding and mailing all of the copies charged to Congress. Based on an average press run of 4,242 copies, the total production cost is 12.6 cents per cotype, including copies ordered by agencies, depository libraries, and for sale to the public. The rider rate for printing additional copies is 1.25 cent per cotype.

CONGRESSIONAL PRINTING AND BINDING APPROPRIATION - VOLUME INCREASE OR DECREASE

Category	Unit	2009 Total	Increase/(Decrease)		2010 Total	Increase/(Decrease)		2011 Total
			Quantity	Percent		Quantity	Percent	
A. Congressional Record Program:								
Daily Record:								
Data Preparation.....	Page.....	25,600	8,100	31.6	33,700	(6,200)	(18.4)	27,500
Printing.....	Page.....	25,600	8,100	31.6	33,700	(6,200)	(18.4)	27,500
Record Index.....	Page.....	5,400	(400)	(7.4)	5,000	100	2.0	5,100
Record Indexers.....	Hours.....	16,600	1,400	8.4	18,000	0	0.0	18,000
Miscellaneous Publications.....	Page.....	34,000	(4,000)	(11.8)	30,000	5,300	17.7	35,300
C. Miscellaneous Printing and Services ..	1,000 items.....	129,600	(9,600)	(7.4)	120,000	11,600	9.7	131,600
D. Details to Congress.....	Hours.....	65,100	9,052	13.9	74,152	2,100	2.8	76,252
E. Document Env. and Franks.....	1,000 items.....	8,300	4,700	56.6	13,000	(1,500)	(11.5)	11,500
F. Calendars.....	Page.....	18,400	14,600	79.3	33,000	(11,200)	(33.9)	21,800
G. Bills, Resolutions, & Amdts.....	Page.....	183,300	(48,300)	(26.4)	135,000	6,300	4.7	141,300
H. Committee Reports.....	Page.....	32,400	5,600	17.3	38,000	2,700	7.1	40,700
I. Documents.....	Page.....	33,000	(1,000)	(3.0)	32,000	3,100	9.7	35,100
J. Hearings.....	Page.....	311,350	(19,221)	(6.2)	292,129	(1,429)	(0.5)	290,700
K. Committee Prints.....	Page.....	25,200	(5,200)	(20.6)	20,000	6,600	33.0	26,600

Congressional Billings For Committees By Category
FY 2009, as of September 30, 2009

House Committees	Daily Cong. Rec.	Record Index	Record Indexers	Misc. Pubs.	Misc. P&S	Details	Doc. Env.	Doc. Franks	Calendars	Bills	Reports	Documents	Hearings	Prints	TOTALS
House	11,391,240	916,014		53,065	696,061	49,239	48,887					5,858	143,250	22,700	13,254,375
Clerk of House				797,875	1,852,698				1,073,905	2,355	23,272	23,060			3,845,104
House Members					17,535		341,739	113,571				1,875			474,720
H. Agriculture				2,192	983								216,900	65,709	285,784
H. Appropriations				90	129,883						286,714		4,577,305	326,871	5,320,863
H. Armed Services				315	32,482				15,873				739,180	73,061	860,911
H. Banking				180	3,508						35,715		676,529	5,840	721,772
District of Columbia															0
H. Economic & Ed.				180	6,843								247,018	20,154	274,195
Committee on Int'l Relations				150	3,263								358,084	103,094	464,591
H. Gov't. Reform				375	360						22,095		1,243,176	4,052	1,270,058
H. Administration				55,993	101,891								104,610	9,395	271,889
H. Resources				180	35,507								248,510	2,268	286,465
H. Commerce				180	1,576								931,633		933,389
H. Judiciary				225	1,203								1,363,132	25,578	1,390,138
Committee on Gov't Reform															0
Post Office & Civil Service				180											180
H. Transportation				180	10,170	1,560							926,762	106,640	1,045,312
H. Rules				180	130								2,876	23,674	26,860
H. Science				180	479				11,626				426,842	31,805	470,932
H. Veteran's Affairs				6,107	36,265								310,924	52,761	406,057
H. Ways & Means				180	22,335							2,459	478,926	37,689	541,589
H. Small Business				180	389								218,956		219,525
H. Security & Coop.						71,349							17,913		89,262
H. Official Conduct				29,829	3,953								17,728	2,991	54,501
H. Admin. Officer	40,236			27,096	59,189							188,317			314,838
Congressional Mailing Standards															
H. Budget				180	12,882								66,080	9,961	92,186
H. Legislative Counsel					565	255,468									256,033
H. Homeland Security				180									272,804	17,020	302,685
H. Intelligence				180					12,681				16,770		16,950
H. US China Security				11,484	22,720						12,727				46,931
Investigate Voting Irregularities					7,460								136,990		0
Total House	11,431,476	916,014	0	987,136	3,060,330	377,616	390,626	113,571	1,114,085	2,355	380,523	224,652	13,742,898	955,934	33,697,216

Congressional Billings For Committees By Category
FY 2009, as of September 30, 2009

Senate Committees	Daily Cong. Rec.	Record Index	Record Indexers	Misc. Pubs.	Misc. P&S	Details	Doc. Env.	Doc. Franks	Calendars	Bills	Reports	Documents	Hearings	Committee Prints	TOTALS
1141 Senate	8,479,518	817,203		178,705	585,641				1,459,592	1,942	60,758	7,542		4,233	11,595,134
1142 Secretary of Senate				142,547	1,076,954	69,033				163	20,285	35,042		8,673	1,352,697
1143 Senate Members				2,537	1,112,366							25			1,398,549
1144 Secy of Sen-Sergeant at Arms					729,855		283,621							729,855	
1145 S. Agriculture					1,283	79,482							76,452		157,217
1146 S. Appropriations				1,019	74,834	265,323					8,206	2,463	335,285	25,087	712,217
1147 S. Armed Services				3,500	189,584				14,065				255,211	10,701	473,061
1148 S. Banking					7,387	149,565							120,244	16,855	294,051
1149 S. Commerce					14,338	139,752							39,360		193,450
1151 S. Finance					850	71,058						246	355,640	2,903	430,697
1152 S. Foreign Relations					10,739	140,391					2,552		374,119	42,192	569,993
1153 S. Gov't Affairs					89,200	68,019					14,666		824,589	65,969	1,062,443
1154 S. Energy					26,321	141,489							317,996	4,099	489,905
1155 S. Judiciary	133				47,148	99,246							1,167,468		1,313,995
1156 S. Health, Educ., Labor					360	71,019							139,834		211,213
1157 S. Capitol Guide Service					14,843										14,843
1158 S. Environment					13,105	138,456							215,466	6,532	373,559
1159 S. Rules				12,384	9,095						6,721	48,666		3,985	80,851
1160 S. Democratic Policy					3,782										3,782
1161 S. Republican Policy				17,130	19,584	68,016							426		105,156
1162 S. Small Business					176								123,842		124,018
1163 S. Aging					5,407	65,793					9,109		141,470		212,670
1164 S. Ethics					3,286										12,395
1165 Special Committee on the year 2000															0
1167 S. Veterans Affairs					1,626	70,596						5,176	100,474		177,872
1168 S. Legislative Counsel					25,224	281,988									307,212
1169 S. Sergeant at Arms				15,901	201,164						170				217,235
1170 S. Budget					12,008	65,859						3,994	55,032	26,786	163,679
1171 S. Legal Counsel					5,406										5,406
1172 S. Intelligence					141								68,004	3,212	71,357
1174 S. Indian Affairs	2,790					70,161							146,104		222,486
1176 Office of Compliance					3,431										0
Total Senate	8,482,441	817,203	0	373,723	4,285,138	2,055,246	283,621	0	1,473,657	2,105	122,467	103,154	4,857,016	221,227	23,076,998

Congressional Billings For Committees By Category
FY 2009, as of September 30, 2009

Joint Committees	Daily Cong. Rec.	Record Index	Record Indexers	Misc. Pubs.	Misc. P&S	Details	Doc. Env.	Doc. Franks	Calendars	Bills	Reports	Documents	Hearings	Committee Prints	TOTALS
1183 Joint Committee On Printing				180	3,277							2,130	105,080		0
1185 Joint Economic				180	2,036							1,095		79,487	110,667
1187 Joint Taxation					112										82,798
1191 Joint Committee On The Library				308,743	1,122,807										112
1192 Joint Committee on Inaugural Ceremonies				309,103	1,128,232							3,225	105,080	79,487	1,431,550
Total Joint Committees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,625,127
Miscellaneous															
1181 Bylaw	158,606	93,563	1,300,432	5,115,719	6,961,892	53,703				7,439,827	1,696,914	1,397,984	25,075	312,648	24,556,363
1182 Architect of the Capitol				170,646	440,873				23,332						634,851
1193 Cong.-Exec. Commiss. On China				60	1,311	8,112					33,150		6,720	4,663	54,016
1194 Cong Oversight Panel					149										149
1196 Senate Caucus On International					1,583										1,583
Total Miscellaneous	158,606	93,563	1,300,432	5,286,425	7,405,808	61,815	0	0	23,332	7,439,827	1,730,064	1,397,984	31,795	317,311	25,246,962
TOTALS	20,072,524	1,826,780	1,300,432	6,956,387	15,879,507	2,494,677	674,247	113,571	2,611,074	7,444,287	2,233,054	1,729,015	18,736,789	1,573,959	83,646,303

DETAILS TO CONGRESS AS OF SEPTEMBER 30, 2008 and 2009

	2008	2009
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SENATE COMMITTEES

Agriculture, Nutrition, & Forestry.....	1	1
Appropriations.....	4	4
Banking, Housing, & Urban Affairs.....	3	2
Budget.....	1	1
Commerce, Science, & Transportation.....	3	1
Energy.....	2	2
Finance.....	1	1
Foreign Relations.....	2	2
Governmental Affairs.....	1	1
Health, Education, Labor, & Pensions.....	1	1
Indian Affairs.....	1	1
Judiciary.....	2	1
Republican Policy.....	1	1
Special Committee on Aging.....	1	1
Veteran's Affairs	1	1
Environment.....	<u>2</u>	<u>2</u>
Total Senate Committees.....	<u>27</u>	<u>23</u>

HOUSE COMMITTEES

Government Reform.....	1	1
Commission on Security & Cooperation in Europe.....	1	1
Select Committee on Homeland Security.....	2	2
China Commission.....	0	0
House Armed Services.....	1	1
Energy and Commerce.....	0	1
Agriculture.....	<u>0</u>	<u>1</u>
Total House Committees.....	<u>5</u>	<u>7</u>

MISCELLANEOUS

House Law Revision Counsel.....	0	0
House Legislative Counsel.....	4	4
Congressional Service Center (CRS).....	1	1
Senate Enrolling Clerk.....	1	1
Senate Legislative Counsel.....	4	4
Senate Official Reporters.....	1	1
Senate Service Department.....	3	2
Congressional Oversight Panel.....	0	1
House Enrolling Clerk.....	<u>0</u>	<u>1</u>
Total Miscellaneous.....	<u>14</u>	<u>15</u>

SUMMARY

Senate Committees.....	27	23
House Committees.....	5	7
Miscellaneous.....	<u>14</u>	<u>15</u>
	<u>46</u>	<u>45</u>

SALARIES AND EXPENSES
Fiscal Year 2011

Proposed Appropriations Language:

OFFICE OF SUPERINTENDENT OF DOCUMENTS
SALARIES AND EXPENSES
(INCLUDING TRANSFER OF FUNDS)

For expenses of the Office of Superintendent of Documents necessary to provide for the cataloging and indexing of Government publications and their distribution to the public, Members of Congress, other Government agencies, and designated depository and international exchange libraries as authorized by law, [\$40,911,000] *\$44,208,000: Provided*, That amounts of not more than \$2,000,000 from current year appropriations are authorized for producing and disseminating Congressional serial sets and other related publications for fiscal years [2008 and 2009] *2009 and 2010* to depository and other designated libraries: *Provided further*, That any unobligated or unexpended balances in this account or accounts for similar purposes for preceding fiscal years may be transferred to the Government Printing Office revolving fund for carrying out the purposes of this heading, subject to the approval of the Committees on Appropriations of the House of Representatives and Senate. (*Legislative Branch Appropriations Act, 2010, P.L. 111-68*)

Base Budget Review:

Description of Programs: The Salaries and Expenses Appropriation of the Superintendent of Documents provides funds for: (1) the Federal Depository Library Program; (2) the cataloging and indexing of Government publications; (3) the distribution of certain Government publications to Members of Congress and other Government agencies, as designated by law; and (4) the distribution of Government publications in the International Exchange Program.

A total of \$44,208,000 is requested for this appropriation for FY 2011, an increase of \$3,297,000 over the level of funding approved for FY 2010 by the Legislative Branch Appropriations Act for FY 2010. The request for FY 2011 includes funding for 124 full-time equivalents (FTE's), the same number approved for FY 2010.

Federal Depository Library Program

As authorized by chapter 19 of Title 44, U.S.C., the mission of the Federal Depository Library Program (FDLP) is to disseminate information products from all three branches of the Federal Government to approximately 1,250 libraries nationwide designated as Federal depositories directly by law or as depositories by their Representatives and Senators. Federal depository libraries maintain and provide free public access to these information products. Included in this program is the provision of free online access to Government publications provided under the authority of chapter 41 of Title 44, U.S.C., via *GPO Access* (www.gpoaccess.gov) and its successor service, FDsys (<http://fdsys.gpo.gov>).

In FY 2009, approximately 9,700 tangible titles were distributed to Federal depository libraries, totaling 2.2 million copies distributed. In keeping with the direction of the Legislative Appropriations Act for FY 1996, GPO is continuing to transition the FDLP to a predominantly electronic basis. The total number of titles available to the public online via *GPO Access* currently is approximately 400,000. In early 2010, GPO will have completed migrating all *GPO Access* content to FDsys, and FDsys will then house the entire collection of online titles, in addition to all new titles subsequently added. As the FDLP continues its transition to a primarily electronic basis, the costs of the program are increasingly related to identifying, acquiring, cataloging, linking to, authenticating, modernizing, and providing permanent public access to electronic Government information, which involves recurring costs.

As part of the appropriations request for the FDLP for FY 2011, GPO is seeking funding to continue three specific projects funded in the appropriation for FY 2010:

- \$500,000 for modernization of legacy computer systems supporting the FDLP. These systems are essential for meeting program needs and must be migrated to current and stable hardware and software solutions. The systems to be modernized include Shipping Lister, Item Lister, Depository Distribution Information System (DDIS), Acquisitions Classification and Shipment Information System (ACSIS), and Automated Depository Distribution System (ADDS).
- \$500,000 to support the digitization of historical public domain Government publications, to be made available for permanent, no-fee public access via online dissemination by GPO. This project will help citizens overcome barriers to public access to depository collections due to geographic distance, protect and preserve valuable information content from damage and deterioration, expand public access to Federal information resources for a broad range of educational and other purposes, and promote greater openness and transparency in the relationship between citizens and their Government. Funding for this initiative will be directly applied to the costs of the actual digitization process for FDLP materials, pending approval of GPO's plan by the Joint Committee on Printing (JCP).
- \$200,000 for establishing performance measures and survey instruments for evaluating depository library access, collections, service, and cooperative efforts. This data will continue to build a foundation for ongoing program assessments.

Cataloging and Indexing Program

Under the requirements of sections 1710 and 1711 of Title 44, U.S.C., GPO is charged with preparing catalogs and indexes of all publications issued by the Federal Government that are not confidential in character. The principal publication is the Web-based *Catalog of U.S. Government Publications* (<http://catalog.gpo.gov>). GPO's goal is to expand this catalog to a more comprehensive title listing of public documents, both historic and electronic, to increase the visibility and use of Government information products.

As part of the appropriations request for cataloging and indexing for FY 2011, GPO is seeking funding to continue a specific project funded in the appropriation for FY 2010:

- \$500,000 for special cataloging and indexing projects, including completing the creation of MARC21 (Machine Readable Cataloging) records for current and historic serials, and investigating a long-term solution for bibliographic record distribution. As part of this project, bibliographic records will be distributed from GPO's integrated library system to Federal depository libraries.

International Exchange Program

As authorized by section 1719 of Title 44, U.S.C., and pursuant to international treaty establishing the exchange of official publications, GPO distributes tangible U.S. Government publications to foreign governments that agree to send to the United States similar publications of their governments for deposit at the Library of Congress (LOC). LOC designates the publications to be distributed abroad and GPO performs the actual distribution.

By-Law Distribution Program

Under various provisions of Title 44, U.S.C., GPO distributes certain tangible publications to recipients designated by law. For example, two or more copies of every publication printed are provided to LOC, regardless of whether the publication is distributed to the Federal depository libraries. The National Archives and Records Administration (NARA) is entitled to receive 3 copies of every publication printed. On behalf of the Department of State, GPO distributes copies of publications to foreign legations. GPO also maintains mailing lists for by-law distribution of specific publications.

U.S. Government Printing Office
 Superintendent of Documents
 Salaries and Expenses
 Analysis of Change 2010 to 2011
 (Dollars in Thousands)

FY 2011 Agency Request	
FTE	Amount
FY 2010	124 \$ 40,911
Mandatory pay and Related Costs	
Comparability pay raise FY 2011	155
Annualization of pay raise FY 2010	67
Within-grade increases FY 2011	131
Increase in FERS Contributions from 11.2% to 11.7 %	38
Total Mandatory Pay and Related Costs	391
Total Price Level Changes	324
Increase in Library's Portion of Overhead	737
FDsys Content Management	2,000
Non-Recurring project costs, FY 2010	(1,855)
Program/Project/Activity Increases for FY'11	
Legacy FDLP Systems Modernization	500
Outcomes-Based Services for Libraries	200
Digitization Initiatives	500
Cataloging & Indexing Program	500
	1,700
Total Increase Over 2010	- 3,297
Total 2011 Appropriation	124 \$ 44,208

U.S. Government Printing Office
 Superintendent of Documents
 Salaries and Expenses
 Summary By Object Class
 (Dollars in Thousands)

Object Class	FY 2009 Actual (1)	FY 2010	FY 2011 Requested	FY 2010/2011 Net Change	
<u>Breakdown by Program</u>					
By-Law Distribution	\$ 613	\$ 546	\$ 638	\$ 92	(2)
Cataloging and Indexing	8,379	8,702	10,702	2,000	(2)(3)
Federal Depository Library	28,520	30,140	30,743	603	(2)(4)
International Exchange	1,232	1,523	2,125	602	(2)
Total Budget	\$ 38,744	\$ 40,911	\$ 44,208	\$ 3,297	
<u>Breakdown by Object Class</u>					
11 Personnel Compensation	\$ 8,196	\$ 9,882	\$ 10,149	\$ 267	(5)
12 Personnel Benefits	2,591	3,162	3,286	124	(6)
21 Travel	209	215	218	3	(7)
22 Transportation of Things	1,402	2,171	2,199	28	(7)
23 Rents Communications and Utilities	4	16	16	-	
24 Printing and Reproduction	9,493	9,495	9,580	85	(7)
25 Other Services	16,493	15,452	18,234	2,782	(8)
26 Supplies and Materials	341	504	511	7	(7)
31 Equipment	15	14	15	1	(7)
Total Budget	\$ 38,744	\$ 40,911	\$ 44,208	\$ 3,297	

(1) Actual and obligated expenditures against the 2009 S&E Appropriation through 09/30/09.

(2) Reflects salary, price level, and overhead expense increases.

(3) In addition to the salary, price level, and overhead expense increases, includes \$500K request for Cataloging and Indexing Program

(4) In addition to the salary, price level, and overhead expense increases, includes \$500K request for FDLP Legacy Systems Modernization, \$200K for Outcomes-Based Services for Libraries and \$500K for Digitization Initiatives

(5) Reflects mandatory pay, merit and within-grade increases for FY'11

(6) Reflects anticipated benefit expenditures based on Personnel Compensation figure.

(7) Reflects requested funds price level increases for FY'11.

(8) Price level increase for requested miscellaneous expenses, including those identified in footnotes 3 and 4 above. Also includes estimated overhead and FDsys content management expenses.

REVOLVING FUND FISCAL YEAR 2011

Proposed Appropriations Language:

GOVERNMENT PRINTING OFFICE REVOLVING FUND

For payment to the Government Printing Office Revolving Fund, [\$12,782,000] \$25,700,000 for information technology development, [and] facilities repair, *workforce retraining, and continuity of operations*: *Provided*, That the Government Printing Office is hereby authorized to make such expenditures, within the limits of funds available and in accordance with law, and to make such contracts and commitments without regard to fiscal year limitations as provided by section 9104 of title 31, United States Code, as may be necessary in carrying out the programs and purposes set forth in the budget for the current fiscal year for the Government Printing Office revolving fund: *Provided further*, That not more than \$7,500 may be expended on the certification of the Public Printer in connection with official representation and reception expenses: *Provided further*, That the revolving fund shall be available for the hire or purchase of not more than 12 passenger motor vehicles: *Provided further*, That expenditures in connection with travel expenses of the advisory councils to the Public Printer shall be deemed necessary to carry out the provisions of title 44, United States Code: *Provided further*, That the revolving fund shall be available for temporary or intermittent services under section 3109(b) of title 5, United States Code, but at rates for individuals not more than the daily equivalent of the annual rate of basic pay for level V of the Executive Schedule under section 5316 of such title: *Provided further*, That activities financed through the revolving fund may provide information in any format: *Provided further*, That the revolving fund and the funds provided under the headings “Office of Superintendent of Documents” and “Salaries and Expenses” may not be used for contracted security services at GPO’s passport facility in the District of Columbia. (*Legislative Branch Appropriations Act, 2010*)

Base Budget Review:

By law, GPO’s revolving fund is used to finance GPO’s printing, print procurement, and sales of Government publications operations. Apart from passport production, over 70 percent of GPO’s printing revenue is from agencies for work procured by the GPO to the private sector printing industry through the Print Procurement Program. The majority of the Government’s printing needs are effectively satisfied through this procurement activity because the highly competitive process provides access to the vast resources, expertise, and specialization within the commercial sector. The Program competitively acquires products and services from the private sector through various types of procurement vehicles tailored to the specific needs of customers. It competitively buys products and services from more than 2,000 private sector firms in all 50 States every year. It is one of the Government’s most successful procurement programs, assuring the most cost-effective use of the taxpayers’ printing dollar. For our customers in Federal agencies, we will continue to provide traditional printed products and services through private sector vendors using GPO’s experience and buying power to create the best value for taxpayers, and are offering customers more flexibility in choosing and working directly with vendors.

GPO's plant facility provides electronic information systems and print production technologies to support the information product needs of Congress and Federal agencies. GPO produces the *Congressional Record* overnight when Congress is in session, and bills, hearings, documents, reports, and committee prints in time to support Congress' legislative needs. Also produced in the plant are the *Federal Register*, the *Code of Federal Regulations*, passports (both in Washington, DC, and GPO's passport production facility at the Stennis Space Center, MS), and other key Government documents, such as the annual *U.S. Budget*. With few exceptions, paper used by GPO and its contractors meets or exceeds Federal recycled paper requirements and all GPO printing inks utilize vegetable oil in accordance with the Vegetable Ink Printing Act of 1994.

By law, GPO offers Government publications for sale to the public. Thousands of titles are available for sale at any given time, including books, CD-ROMs, and other electronic formats. GPO's publications sales program provides the public with a wide variety of low cost consumer-oriented publications as well as congressional documents and executive and judicial publications. Documents can also be ordered through GPO's secure Online Bookstore site at <http://bookstore.gpo.gov>. Free low-cost publications are distributed through the Federal Citizen Information Center in Pueblo, CO. GPO also provides publications distribution services for Federal agencies on a reimbursable basis.

REQUESTED STATUTORY CHANGE

For FY 2011, GPO proposes to change the annual appropriation language of the revolving fund to include specific reference to funding provided for continuity of operations (COOP) and employee retraining projects, in addition to the current language referencing funding for information technology development and facilities repair.

REVOLVING FUND PROJECT REQUESTS

For FY 2011, GPO is requesting a total of \$25,700,000 for the revolving fund, to remain available until expended, for the following projects:

FDsys	\$ 6,000,000
Advanced Print Technology	2,000,000
Composition system replacement	1,500,000
GBIS (Oracle) initiatives	<u>1,500,000</u>

Subtotal, Information Technology Projects \$11,000,000

Elevator Replacement and Renovation	\$ 2,000,000
Building Optimization and Operations Efficiency	2,000,000
Building Infrastructure Renovation and Upgrades	2,000,000
Utility Monitoring and Controls	1,000,000
Construction of GPO History Exhibit	<u>250,000</u>

Subtotal, Facilities Maintenance and Repair Projects	\$ 7,250,000
COOP Alternate Distant Site	\$ 2,200,000
Data Center Generator	<u>2,000,000</u>
Subtotal, Continuity of Operations (COOP) Projects	\$ 4,200,000
Project Operations Curriculum	\$ 1,000,000
Supervisor Development	500,000
Continuing Education Curriculum	500,000
Financial/Accounting Certification	500,000
Marketing Curriculum	500,000
Technology Integration Program	<u>250,000</u>
Subtotal, Employee Retraining Projects	\$ <u>3,250,000</u>
Total	\$25,700,000

Information Technology Projects

Federal Digital System (\$6 million) FDsys is being designed to organize, manage, and output authenticated Government information content for any purpose and to preserve the content independent of specific hardware or software so that it can be migrated forward and preserved for continued public access. The information dissemination function of FDsys will replace *GPO Access* and all digital repository data on *GPO Access* is being migrated to the information management infrastructure of FDsys. The first public release of FDsys occurred in January 2009. This release was targeted to replace many of the most heavily used databases on *GPO Access*. Subsequent releases will add functionality that will allow Congress and Federal agencies to electronically submit publications for printing and publishing services as well as track order progress on line. This will be the focus of development in 2011.

Advanced Print Technology (\$2 million) GPO is assessing printing technologies that could potentially enable us to provide customers with the most cost effective and flexible printing solutions, as the quantity for a production print run of publications continues to decline. New technologies such as high speed variable printing technology compatible with GPO systems and workflow are being investigated and tested. A test of selected technologies resulting from market research conducted in 2010 will allow GPO to assess reliability, implementation cost, maintenance cost, and printed product cost.

Composition System Replacement (\$1.5 million) Work is underway to replace GPO's aging Microcomp composition system. GPO has issued a Request for Proposal (RFP) to hire a vendor who will complete the design for the CSR. GPO expects to make an award for the design activity set forth in the RFP in spring 2010. The system's core capability will then be developed and additional publications will be added incrementally.

GPO Business Information System (\$1.5 million) GPO will continue to expand its Oracle-based Business Information System (GBIS).

Facilities Maintenance and Repair Projects

Elevator Replacement and Renovation (\$2 million) GPO plans to continue the elevator renovation project that was started in FY 2008. In FY 2011, GPO will renovate two sets of elevators, replacing or repairing control systems, drive mechanisms, and other components.

Building Infrastructure Renovation and Upgrades (\$2 million) GPO is operating in 4 buildings that are between 70 and 110 years old, which are in need of substantial infrastructure renovation and upgrades to meet future operating requirements, current building code and Americans with Disabilities Act requirements, and the need for upgraded power to support essential functions. To carry out this project over the next 5 years, GPO needs to complete an architecture and engineering study to prepare a year plan for carrying out upgrades to electrical, plumbing, and other infrastructure capabilities.

Building Optimization and Operations Efficiency (\$2 million) GPO has identified opportunities to integrate Security and Intelligent Documents passport operations into the main GPO facility to reduce overall operating costs and initiate building space optimization. This initiative will move passport operations from Building 4 into the main GPO building complex on North Capitol Street, with build-out of secure space and integrated passport and smartcard operations.

Utility Monitoring and Controls (\$1 million) GPO has identified opportunities to reduce utility costs by using more energy efficient equipment, variable speed air systems, and better air compressor technology. This initiative will install utility and energy monitoring equipment that will allow GPO to monitor and adjust utility usage in real-time; allowing better demand and load balancing.

Construction of GPO History Exhibit (\$250,000) GPO will observe its 150th anniversary in March 2011. As part of this observance, we plan to design and construct an historical exhibit of documents and artifacts from GPO's past. The work will commence in FY 2010 and this appropriated amount will be used to reimburse the revolving fund for these costs.

Continuity of Operations (COOP) Projects

COOP Alternate Distant Site (\$2.2 million) GPO plans to develop an operating and command center that meets the COOP distance guidelines from Washington, DC, including IT infrastructure for a distant work facility to produce congressional products in an emergency. This would improve GPO's ability to move and run applications to a broad network during a COOP event and establish systems and wireless IT infrastructure that are required to virtualize the data center for a green network solution and support remote operations. A green COOP

infrastructure would provide a robust and scalable network environment to meet the volume requirements for congressional document and publishing.

Data Center Generator (\$2 million) An on-site back-up power for critical information technology (IT) systems is needed to maintain IT operations production equipment critical to GPO's essential function in the event of power outage. GPO plans to install a generator to supply constant power to IT systems and data centers.

Employee Retraining Projects

Plant Operations Curriculum (\$1 million) As GPO's manufacturing environment moves from print to digital technologies, development of our manufacturing workforce is critical to maintaining an agile and flexible staff that can expand to the growing needs of our customers. The Plant Operations Curriculum is designed to ensure that all personnel involved in the printing process receive training to maintain core competencies in related crafts and to build on new competencies as emerging technologies are identified.

Supervisor Development (\$500,000) To help implement our vision of GPO's digital future, we have created a curriculum for supervisors to hone leadership and management skills and incorporate the latest trends from throughout public and private sectors. The curriculum meets the intent of the Federal Supervisor Training Act of 2009, which revises provisions relating to specific training programs for Federal agency supervisors.

Continuing Education Curriculum (\$500,000) To ensure that GPO's existing workforce has the necessary educational foundation needed to apply new concepts and printing theories, we have created a Continuing Education Curriculum to provide basic-skills training for our workforce. We estimate over 500 employees will require some level of basic-skills development as we modernize our technology and implement our vision of GPO's digital future.

Financial/Accounting Certification (\$500,000) This curriculum will develop specialized experience in three areas: transactions for voucher examiners, payroll, and accounting technicians; analytical processes for budget, collections, billing, and financial information analysts; and technical skills for accountants and program analysts.

Marketing Curriculum (\$500,000) As GPO creates and prints secure documents to meet the Federal Government's security needs (passports, secure ID's, and related documents), GPO needs to provide a Marketing Curriculum that will equip employees with the skills needed to communicate GPO's mission, identify potential revenue streams, identify future trends within the industry, and offer these new products to congressional and agency customers.

Technology Integration Program (\$250,000) This program will provide annual training needs assessments and program and curriculum evaluation for all the training provided and develop models to target specific training modules for just-in-time instruction. It will also provide specialized training to operators and users of business support technology programs.

**U.S. Government Printing Office
Revolving Fund
Analysis of Change
(Dollars in Thousands)**

	FY 2011 Agency Request	
	FTE	Amount
Obligational Authority, FY 2010	<u>2,213</u>	<u>\$ 963,928</u>
Non-recurring Costs - Equipment to be obligated in FY 2010	<u>-</u>	<u>(43,464)</u>
Mandatory Pay and Related Costs		
Comparability pay raise FY 2011	-	2,711
Annualization of pay raise FY 2011	-	1,170
Within Grade increases FY 2011	-	2,279
Increase in FERS Contributions from 11.2% to 11.7 %	<u>-</u>	<u>552</u>
Total Mandatory Pay and Related Costs	<u>-</u>	<u>6,712</u>
Price Level Changes	<u>-</u>	<u>9,045</u>
Program Increases		
Capital expenditures equipment, systems, and facilities	-	<u>10,000</u>
Capital Items to be funded by an appropriation:		
(1) Federal Digital System (FDsys)	-	6,000
(2) Compositions System Replacement	-	1,500
(3) Advanced Print Technology	-	2,000
(4) GBIS (Oracle) Initiatives	-	1,500
(5) Data Center Generator	-	2,000
(6) COOP Alternate Distant Site	-	2,200
(7) Building Infrastructure and Upgrades	-	2,000
(8) Elevator Replacement & Renovation	-	2,000
(9) Utility Monitoring & Controls	-	1,000
(10) Integrate Bldg 4 Operations into Main GPO	-	2,000
(11) Construction of GPO History Exhibit	<u>-</u>	<u>250</u>
Total Capital Items to be Funded by an Appropriation	<u>-</u>	<u>22,450</u>
Appropriation for Workforce Retraining	<u>-</u>	<u>3,250</u>
Total to be funded by an Appropriation	<u>-</u>	<u>25,700</u>

FY 2011 Agency Request	
FTE	Amount
Net Increase Requested	- 7,993
Total Budget FY 2011	2,213 971,921
Total Offsetting Collections	- 946,221
Total Appropriation FY 2011	\$ 25,700
Total Appropriation FY 2010	12,782
Net Increase in Appropriation, FY 2011	12,918
Total Appropriation FY 2011	\$ 25,700

**U.S. Government Printing Office
Revolving Fund
Summary By Object Class
(Dollars in Thousands)**

Object Class	FY 2009 Actual	FY 2010 Enacted	FY 2011 Request	FY 2010/2011 Net Change
11 Personnel Compensation	\$ 180,356	\$ 184,793	\$ 189,783	\$ 4,990
12 Personnel Benefits	41,438	43,344	45,066	1,722
21 Travel	1,299	1,533	1,553	20
22 Transportation of Things	12,134	13,370	13,544	174
23 Rents Communications and Util	17,780	17,375	17,601	226
24 Printing and Reproduction	503,223	508,783	515,397	6,614
25 Other Services	28,937	35,985	39,748	3,763
26 Supplies and Materials	110,395	115,281	116,779	1,498
31 Equipment	27,447	43,464	32,450	(11,014)
Total Budget	\$ 923,009	\$ 963,928	\$ 971,921	\$ 7,993

**Women / Minority Outreach
Government Printing Office
FY 2009 Report**

Printing Procurement			
<u>Number of Women & Minority Contractors</u>	<u>Number of Orders</u>	<u>Dollar Volume</u>	<u>Percent of Orders</u>
977	17,748	\$ 70,906,059	17.6%
Acquisitions			
<u>Number of Women & Minority Contractors</u>	<u>Number of Orders</u>	<u>Dollar Volume</u>	<u>Percent of Orders</u>
19	44	\$ 1,139,496	3.8%
Total			
<u>Number of Women & Minority Contractors</u>	<u>Number of Orders</u>	<u>Dollar Volume</u>	<u>Percent of Orders</u>
996	17,792	\$ 72,045,555	17.5%